

## **APPENDIX 6**

### **POLICY ON MINOR AMENDMENTS**

	<b>Minor Amendments to this Policy</b>
<b>Policy</b>	<p>From time-to-time parking policies policy will be reviewed as appropriate. The Council reserves the right to vary these policies for operational purposes and to ensure delivery of its Strategic Transport Objectives, as set out in its Transport Strategy and Clean Air Strategy.</p>
<b>Operational Guidance</b>	<p>Approval of minor amendments to this policy and any subordinate documents will be delegated to the Director of Planning, Transport &amp; Environment, in consultation with the Cabinet Member for Transport and with advice from the Director of Governance and Legal Services and Section 151 Officer. A minor amendment is considered one which is not a substantive change and:</p> <ul style="list-style-type: none"><li>a) reflects updates in legislation or statutory guidance</li><li>b) reflects changes in minor operational practises</li><li>c) aligns with any changes made by a TRO (provided that the TRO has come into force)</li><li>d) updates references to any approved fees &amp; charges</li><li>e) is considered administrative, and/or;</li><li>f) accounts for minor technological and digital advancements</li></ul> <p>Wherever reasonably practical, the Council will aim to publish amendments a minimum of 21 days in advance of coming into effect.</p>