

GROUP LEADER'S REPORT TO STANDARDS AND ETHICS COMMITTEE

POLITICAL GROUP NAME:

LEADER'S NAME:

Number of complaints received by MO about group members in last year:

How many members are in your Group?

How many complaints have you received about the conduct of members of your group?

Please give a brief description of the subject matter of these complaints and action you have taken in relation to these complaints?

The training record for members of your group is attached.

PLEASE CONFIRM THE STEPS YOU'VE TAKEN TO: (I) PROMOTE AND MAINTAIN HIGH STANDARDS OF CONDUCT BY MEMBERS OF YOUR GROUP; AND TO (II) CO-OPERATE WITH THE STANDARDS & ETHICS COMMITTEE IN THE DISCHARGE OF ITS FUNCTIONS:

	STEPS TAKEN	PLEASE TICK ANY THAT APPLY	ANY COMMENTS
1.	Demonstrating personal commitment to and attending relevant development or training on the Member Code of Conduct and equalities		
2.	Encouraging group members to attend relevant development or training on the Member Code of Conduct and equalities		
3.	Asking nominees to a committee to ensure they have attended the recommended training for that committee		
4.	Promoting civility and respect at all times, including on social media, within group communications (including group whatsapps) and meetings and in formal Council meetings		
5.	Promoting informal resolution procedures in the council, and working with the Standards & Ethics Committee and Monitoring Officer to achieve local resolution		

6.	Promoting a culture within the group which supports high standards of conduct and integrity		
7.	Attend a meeting of the Standards & Ethics Committee if requested to discuss Code of Conduct issues		
8.	Support any action taken by the Standards & Ethics Committee in relation to a Member found in breach of the Code; and work to implement any recommendations from the Committee about improving standards		
9.	Work together with other group leaders, within reason, to collectively support high standards of conduct within the Council and in public life generally		
10	Report any concerns about Members' behaviour which have not been remedied by informal actions, in line with the duty to report breaches of the Code of Conduct		
11	Any other steps (please outline any other steps taken)		

HAVE ALL YOUR GROUP MEMBERS COMPLETED ALL MANDATORY TRAINING?

YES / NO (please delete as applicable)

(If NO, please tell us how many Members have not completed all mandatory training, brief reasons and any action being taken to address this)

PLEASE TELL US IF THERE ARE ANY OUTSTANDING ISSUES OR CONCERNS YOU WISH TO RAISE WITH THE STANDARDS & ETHICS COMMITTEE:

WHAT, IF ANY, TRAINING HAVE YOU UNDERTAKEN TO SUPPORT THE DISCHARGE OF YOUR GROUP LEADER DUTIES IN RELATION TO STANDARDS OF CONDUCT?

PLEASE TELL US IF THERE IS ANY FURTHER TRAINING YOU WOULD FIND HELPFUL TO ASSIST YOU TO DISCHARGE THESE DUTIES?

Thank you!