

**THE COUNCILS OF BRIDGEND COUNTY BOROUGH,  
CAERPHILLY COUNTY BOROUGH, CARDIFF, MERTHYR  
TYDFIL COUNTY BOROUGH, RHONDDA CYNON TAF  
COUNTY BOROUGH AND VALE OF GLAMORGAN**



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**GLAMORGAN ARCHIVES JOINT COMMITTEE**

**FEBRUARY 2022**

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**REPORT OF: ANNUAL REPORT 2020-21**

**AGENDA ITEM: 5**

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### **PURPOSE OF REPORT**

1. To present to the Joint Committee the proposed Annual Report of the Glamorgan Archivist 2020-2021

### **BACKGROUND**

2. There has not been an annual report produced since the previous Glamorgan Archivist wrote her last report in February 2020. It was felt last year that there was not much content for an annual report owing to the pandemic. Therefore, this annual report covers 22 months – from March 2020 through to December 2021.
3. Future annual reports will be presented to each February meeting of the Joint Committee and will cover the calendar year preceding (January to December).
4. The annual report is intended to be shared with stakeholders and depositors to provide highlights of the achievement of the service in the preceding year, as a way of showcasing and advertising the work of the service.

### **LEGAL IMPLICATIONS**

5. The Glamorgan Archivist is appointed by the Committee to manage the joint archives service on behalf of the Committee; to exercise the duties powers and functions of the parties under the enactments agreements and instruments set out in the Joint Archives Committee agreement dated 11 April 2006; to comply with national standards for archive keeping; to satisfy the requirements of Welsh Government with regard to archive services; to provide the services agreed by the parties; and to develop such additional services as may be appropriate.
6. The Glamorgan Archivist acts at all times under the direction and supervision of the Committee and the quarterly reports of the Glamorgan Archivist to the

Committee enable the Committee to discharge its duty to provide maintain and develop a joint archives service for the parties. The annual report is a summary of the work of the service encapsulating highlights from those quarterly reports.

### **FINANCIAL IMPLICATIONS**

7. There are no financial implications to the production of this report as it is intended to be emailed to interested stakeholders.

### **SUMMARY**

8. The proposed Annual Report covers a longer period than usual but sums up the work of the service over that extended period.

### **RECOMMENDATION**

9. Members are asked to agree the proposed Annual Report and agree to it being disseminated publicly.

**Laura Cotton**  
**Glamorgan Archivist**  
**31<sup>st</sup> January 2022**

