

**ANNUAL COUNCIL**

**27 MAY 2021**

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**REPORT OF THE DIRECTOR OF GOVERNANCE AND LEGAL SERVICES  
AND MONITORING OFFICER**

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**CARDIFF UNDERTAKING**

**Reason for this Report**

1. To invite Members to publicly affirm their commitment to the Cardiff Undertaking.

**Background**

2. The Council's ethical code is comprised of the Members Code of Conduct and the Cardiff Undertaking, both of which are incorporated within the Council's Constitution (Part 5).
3. The statutory framework for the conduct of Members is set under Part 3 of the Local Government Act 2000. Under powers granted in the Act, the National Assembly for Wales has made an order specifying principles governing the conduct of Members ('the Principles of Conduct' SI 2001/2276); and issued a model code regarding the conduct expected of Members, reflecting the Principles of Conduct. The model statutory code has been adopted by Cardiff Council, without variation, and is enshrined, as the Members' Code of Conduct, within the Council's Constitution. Members must comply with the duties set out in the Members' Code of Conduct. Sanctions may be imposed on any Member found to be in breach of the Code.
4. The Cardiff Undertaking was adopted by the Council in 2004, on the recommendations of a Corporate Governance Commission. It provides an opportunity for Members to publicly commit to using their term of office to work for the Council, the City and its citizens, and to commit to the standards of conduct expected by the Council, and has been amended from time to time.
5. On 26 November 2020 Council approved amendments to the Cardiff Undertaking which were recommended by the Standards and Ethics Committee on at its meeting on 30<sup>th</sup> September 2020.
6. In accordance with the recommendations of the Standards and Ethics Committee, Elected Members have been asked, since 2008, to reaffirm their commitment to the Cardiff Undertaking at each Annual Council meeting.

## **Issues**

7. A copy of the Cardiff Undertaking is attached as **Appendix A**.
8. Under the Council Meeting Procedure Rules, Rule 2(b)(vi), all Members are asked to publicly affirm their commitment to the Cardiff Undertaking at Annual Council each year.

## **Legal Implications**

9. Relevant legal implications are set out in the body of the report.

## **Financial Implications**

10. There are no direct financial implications arising from this report. Some associated cost with the provision of Member Development activities may be incurred to support the Cardiff Undertaking which will be met from the existing Member Development budget.

## **Recommendation:**

11. Council is recommended to invite all Members to publicly re-affirm their commitment to complying with the Cardiff Undertaking.

**DAVINA FIORE**  
**DIRECTOR OF GOVERNANCE AND LEGAL SERVICES AND MONITORING OFFICER**  
**21 May 2021**

## **APPENDICES**

Appendix A            Cardiff Undertaking (Bilingual) 2021

### Background papers

Standards and Ethics Committee report, '[Cardiff Undertaking](#)', 30 September 2020  
Council report '[Cardiff Undertaking](#)', 26 November 2020