

Audit Committee Action Plan

(Updated following meeting held on 26 January 2021)

Minute No. /Agenda No.	Actions	Timeline	Action Owner
Finance (Budget)			
Governance & Risk Management			
21.01.20	The Head of Finance to provide an aggregated action plan of the future generation significant governance issue responses from directorates.		IA
Audit Wales (AW)			
Internal Audit			
26..01.21	The Audit Committee Chair to write to the Director of Education and Lifelong Learning and the Director of Economic Development, for information and assurance on their respective responses to internal audit recommendations.	Completed Letters sent 27.01.21	HT/ CP
26.01.21	Audit Committee to receive a final version of the draft Monitoring Employees at Work Policy, once engagement with Trade Unions has concluded.	Completed 2.02.21	CP
Treasury Management			
Operational Items			
26.01.21	Committee to invite the Director of Economic Development to attend the March 2021 Audit Committee meeting, to report on the approach to contract governance and control in leisure partnerships, and the directorate response to audit recommendations.	Completed 23.03.21	DHT
28.07.20	Audit Committee to engage with the Director of Education and Lifelong Learning as part of its work programme.	Completed 26.01.21	DHT
02.04.19	Once disciplinary procedures have concluded within the Waste Management Service, Audit Committee to be informed of the terms of reference and approach for delivering the associated Post Investigation Review.		
AW Tracker/Other Studies			
26.01.21	The external audit recommendation tracker to be expanded for future reports to Audit Committee, to include 'accountability / reporting to' arrangements, in respect of relevant Committees or Boards.		GN
Work Programme			
Outstanding Actions			
Correspondence			
08.09.20	The Committee requested that at least annually, Audit Committee to receive a listing of forthcoming external assurance / regulatory / inspection reports, the assurance ratings of reports received, and an indication of progress in the delivery of improvement actions.	Ongoing Initially, Audit Wales 'Recommendation Tracker' item received on 26 January 2021	GN
Scrutiny Letters			