

**ANNUAL REPORT 2019/20**

---

**Purpose of Report**

1. This report seeks Committee's approval of the Committee's draft Annual Report 2019/20, at **Appendix A**, prior to it being laid before Council.

**Background**

2. The Cardiff Council Constitution requires all Scrutiny Committees to '*report annually to the Council on their workings and make recommendations for future work programmes and amended working methods if appropriate*'.<sup>1</sup>
3. Attached at **Appendix A** is a copy of the Policy Review and Performance Scrutiny Committee's draft Annual Report 2019/20. This report lists all items considered from June 2019 – March 2020, when this Committee last met prior to the Covid-19 lockdown, and provides examples of the various types of scrutiny undertaken. The report concludes by setting out topics that the Committee has indicated a future scrutiny committee may like to include in its 2020-21 work programme.

**Way Forward**

4. During their meeting, Members may wish to consider the draft Annual Report, attached at **Appendix A** and suggest any amendments required.

**Legal Implications**

5. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this

---

<sup>1</sup> Part 2, Article 6.3 (d), Cardiff Council Constitution, as at 9 March 2019

report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

### **Financial Implications**

6. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

### **RECOMMENDATIONS**

The Committee is recommended to consider, if necessary amend, and approve the Policy Review & Performance Scrutiny Committee draft Annual Report 2019/20, attached at **Appendix A**, to be laid before Council.

**Davina Fiore**  
**Director of Governance & Legal Services**  
**9 September 2020**