

LICENSING COMMITTEE: 3rd November 2015

Report of the Head of Shared Regulatory Services

AUTHORISATION OF OFFICERS AND DELEGATIONS

1. Delegated Authority to Officers.

- 1.1 The Council Constitution identifies the Licensing Committee as having responsibility for the Licensing Act 2003 and the Gambling Act 2005. As a result of the establishment of the Shared Regulatory Service there is a need to update and consolidate officer authorisations and delegations.
- 1.2 In the interests of effective performance it is proposed to delegate the responsibility for authorising officers to administer the requirements of the Licensing Act 2003 and Gambling Act 2005, and the instituting of legal proceedings under those Acts to the Assistant Director, City Operations and to the Head of Shared Regulatory Services.
- 1.3 It is proposed that, where appropriate, the aforementioned officers be authorised to approve and refuse Temporary Event Notices; to issue, refuse, suspend Licences, registrations, certificates, permits and notices, to institute legal proceedings, to implement the relevant provisions in respect of offences or other requirements; pursuant to any of the rules, regulations and/or Orders made under the Licensing Act 2003 and the Gambling Act 2005 as amended.

2. Achievability

- 2.1 The recommendations can be achieved. These authorisations and appointments enable the officers to undertake their statutory duties.

3. Legal Implications

- 3.1 The authorisations and appointments proposed will ensure that the aforementioned officers have an appropriate authorisation to carry out the relevant regulatory functions.

4. Financial Implications.

- 4.1 The allocation of appropriate delegated authority will enable officers to continue to provide the service within the existing budget.

5. Recommendations

- 5.1 It is recommended that the Committee exercise its delegated authority to authorise the Assistant Director, City Operations, and the Head of Shared Regulatory Services to act under, and to authorise officers to administer, the requirements of the Licensing Act 2003 and Gambling Act 2005 as identified in paragraph 1.3 above and to institute any necessary legal proceedings.

Dave Holland
Head of Shared Regulatory Services

26th October 2015

This report has been prepared in accordance with procedures approved by the Corporate Managers.

Background papers: None