

**PROSIECT GWYRDD JOINT COMMITTEE MEETING**

7 December 2017, 12.30 pm

**LOCATION: Committee Room 2 - Civic Centre, Vale of Glamorgan Offices**

**Present:**

**Elected Members:**

**Councillor Michael, Cardiff Council**

**Councillor Weaver, Cardiff Council**

**Councillor George, Caerphilly County Borough Council**

**Councillor Gordon, Caerphilly County Borough Council**

**Councillor Jones, Monmouthshire County Council**

**Councillor Phil Murphy, Monmouthshire County Council**

**Councillor Jeavons, Newport City Council**

**Councillor Cox, Vale of Glamorgan Council**

**Councillor John Thomas, Vale of Glamorgan Council**

**Officers:**

**Mark Williams, Caerphilly County Borough Council**

**Sakeena Bibi, Cardiff Council**

**Tara King, Cardiff Council**

**Sian Humphries, Cardiff Council**

**Marc Falconer, Cardiff Council**

**Carl Touhig, Monmouthshire County Council**

**Andrew Williamson, Cardiff Council**

**Andrea Redmond, Cardiff Council**

**Apologies:**

**Councillor Truman, Newport City Council**

No	Item 3	Action
1	<p><b>Apologies for Absence</b></p> <p>Apologies for absence were received from Councillor Truman.</p>	
2	<p><b>Declarations of Interest</b></p> <p>No declarations of interest were received.</p>	
3	<p><b>To Consider the Minutes of Joint Committee Held on 26th June 2016</b></p> <p>The minutes of the meeting held on 26 June 2016 were agreed as a correct record and signed by the Chairperson; subject to the inclusion of Councillor Murphy's apologies being added on the front page.</p>	
4	<p><b>Matters Arising</b></p> <p>None.</p>	
5	<p><b>Update Report</b></p> <p>Members were advised that during 2017/18 until September a total of 95,866 tonnes of residual waste was sent to the Prosiect Gwyrdd Contract. From the waste delivered 17,234 tonnes of the Incinerator Bottom Ash was recycled, 814 tonnes of the Air Pollution Control Residue was recycled, 3,868 tonnes of metals was recycled. During the year till September 149 tonnes of Air Pollution Control Residue were landfilled.</p> <p>Members noted that all performance targets had been met, including the IBA target.</p> <p>Members were advised that as a requirement of revenue support from WG the facility is required to be CHP ready and to achieve and maintain R1 Status. R1 is a ratio of energy inputs to energy outputs for energy to waste facilities, in achieving R1 status a facility is considered to be a recovery operation serving a useful purpose by replacing other materials which would have otherwise been used and not a disposal facility. Trident Park is maintaining an average rating in excess of the 0.65 requirement.</p>	TK

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	<p>Members noted the Prosiect Gwyrdd Contribution to Partner Recycling from Incinerator Bottom Ash as;</p> <table border="1" data-bbox="336 443 906 674"> <thead> <tr> <th>Authority</th> <th>Tonnage</th> </tr> </thead> <tbody> <tr> <td>Caerphilly</td> <td>3,160</td> </tr> <tr> <td>Cardiff</td> <td>8,575</td> </tr> <tr> <td>Monmouthshire</td> <td>1,739</td> </tr> <tr> <td>Newport</td> <td>2,782</td> </tr> <tr> <td>Vale of Glamorgan</td> <td>2,470</td> </tr> </tbody> </table> <p>With regard to the Community Benefit Fund, Members were advised that there had been positive uptakes and approvals through the Panel. It was noted however that more promotion was needed to encourage further uptake of the Fund.</p> <p>Members noted the Breakdown of 2017/18 Prosiect Gwyrdd and Viridor Community Fund Awards as;</p> <table border="1" data-bbox="336 1070 1082 1727"> <thead> <tr> <th>Community Group</th> <th>Donation</th> </tr> </thead> <tbody> <tr> <td>Caldicot Musical Society (Monmouthshire)</td> <td>£3,000</td> </tr> <tr> <td>Cardiff University Korfbal Club (Cardiff)</td> <td>£1,017.19</td> </tr> <tr> <td>Friends of Willows School (Cardiff)</td> <td>£2,338.43</td> </tr> <tr> <td>Whitehead Graig UTD JFC (Newport)</td> <td>£1,000.00</td> </tr> <tr> <td>Black Vein Miners Society (Caerphilly)</td> <td>£2,000.00</td> </tr> <tr> <td>Tiger Bay Brawlers Roller Derby (Cardiff)</td> <td>£2,280.00</td> </tr> <tr> <td>Kids Cancer Charity (Cardiff)</td> <td>£2,195.00</td> </tr> <tr> <td>Cardiff Rivers Group (Cardiff)</td> <td>£2,995.23</td> </tr> <tr> <td>St Peters RC Church (Cardiff)</td> <td>£2,997.00</td> </tr> <tr> <td><b>Total for April to September 2017</b></td> <td><b>£17,627.85</b></td> </tr> </tbody> </table> <p>Members were advised that from 1<sup>st</sup> April to 31<sup>st</sup> September 2017 the number of groups visiting Trident Park was 34, with a total of 472 visitors. In addition as part of community involvement Viridor visited 2 schools.</p> <p><b>RESOLVED:</b> To note the content of the report.</p>	Authority	Tonnage	Caerphilly	3,160	Cardiff	8,575	Monmouthshire	1,739	Newport	2,782	Vale of Glamorgan	2,470	Community Group	Donation	Caldicot Musical Society (Monmouthshire)	£3,000	Cardiff University Korfbal Club (Cardiff)	£1,017.19	Friends of Willows School (Cardiff)	£2,338.43	Whitehead Graig UTD JFC (Newport)	£1,000.00	Black Vein Miners Society (Caerphilly)	£2,000.00	Tiger Bay Brawlers Roller Derby (Cardiff)	£2,280.00	Kids Cancer Charity (Cardiff)	£2,195.00	Cardiff Rivers Group (Cardiff)	£2,995.23	St Peters RC Church (Cardiff)	£2,997.00	<b>Total for April to September 2017</b>	<b>£17,627.85</b>	
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6	<p data-bbox="331 300 1123 371"><b>2017/18 Month 7 Monitoring Position And Projected Outturn: 2018/19 Budget</b></p> <p data-bbox="331 412 1150 663">Members were provided with an update on the Joint Committee’s Month 7 financial position for the 2017/18 financial year. (Table 1 below) In summary the current position shows a projected gross expenditure outturn of £209,330 which represents a decrease of £40,110 over the original 2017/18 gross expenditure budget of £249,410.</p> <table border="1" data-bbox="376 698 1118 1727"> <thead> <tr> <th></th> <th>2017/18 Budget £</th> <th>2017/18 Projected Outturn £</th> <th>2017/18 Variance £</th> </tr> </thead> <tbody> <tr> <td>Project Team</td> <td>191,438</td> <td>181,393</td> <td>-10,045</td> </tr> <tr> <td>Supplies &amp; Services</td> <td>23,980</td> <td>20,337</td> <td>-3,643</td> </tr> <tr> <td>Committee &amp; Support Services</td> <td>8,210</td> <td>8,921</td> <td>711</td> </tr> <tr> <td>Organics Contribution</td> <td>-39,110</td> <td>-38,557</td> <td>553</td> </tr> <tr> <td><b>Expenditure funded by Partner Contributions</b></td> <td><b>184,518</b></td> <td><b>172,095</b></td> <td><b>-12,423</b></td> </tr> <tr> <td>External Advisors</td> <td>44,892</td> <td>27,205</td> <td>-17,687</td> </tr> <tr> <td>Contingency</td> <td>20,000</td> <td>10,000</td> <td>-10,000</td> </tr> <tr> <td><b>Expenditure funded by Reserve Account</b></td> <td><b>64,892</b></td> <td><b>37,205</b></td> <td><b>-27,687</b></td> </tr> <tr> <td><b>Gross Expenditure</b></td> <td><b>249,410</b></td> <td><b>209,300</b></td> <td><b>-40,110</b></td> </tr> <tr> <td>Partner Contributions</td> <td>-185,000</td> <td>-160,000</td> <td>25,000</td> </tr> <tr> <td><b>Net Expenditure</b></td> <td><b>64,410</b></td> <td><b>49,300</b></td> <td><b>-15,110</b></td> </tr> <tr> <td><b>Appropriations (from) / to Joint Committee Reserve A/c</b></td> <td><b>-64,410</b></td> <td><b>-49,300</b></td> <td><b>15,110</b></td> </tr> <tr> <td><b>Projected Balance of the Joint Committee Reserve A/c as at 31.03.2018</b></td> <td></td> <td><b>279,800</b></td> <td></td> </tr> </tbody> </table> <p data-bbox="331 1767 564 1803">2018/19 Budget</p> <p data-bbox="331 1843 1150 1915">Members were advised of the Summary Budget Position for 2018/19 as outlined in the table below:</p>		2017/18 Budget £	2017/18 Projected Outturn £	2017/18 Variance £	Project Team	191,438	181,393	-10,045	Supplies & Services	23,980	20,337	-3,643	Committee & Support Services	8,210	8,921	711	Organics Contribution	-39,110	-38,557	553	<b>Expenditure funded by Partner Contributions</b>	<b>184,518</b>	<b>172,095</b>	<b>-12,423</b>	External Advisors	44,892	27,205	-17,687	Contingency	20,000	10,000	-10,000	<b>Expenditure funded by Reserve Account</b>	<b>64,892</b>	<b>37,205</b>	<b>-27,687</b>	<b>Gross Expenditure</b>	<b>249,410</b>	<b>209,300</b>	<b>-40,110</b>	Partner Contributions	-185,000	-160,000	25,000	<b>Net Expenditure</b>	<b>64,410</b>	<b>49,300</b>	<b>-15,110</b>	<b>Appropriations (from) / to Joint Committee Reserve A/c</b>	<b>-64,410</b>	<b>-49,300</b>	<b>15,110</b>	<b>Projected Balance of the Joint Committee Reserve A/c as at 31.03.2018</b>		<b>279,800</b>		
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		<b>2017-18 Original Budget £</b>	<b>2018-19 Proposed Budget £</b>	
	<b>Expenditure</b>			
	Contract Management	191,438	193,542	
	Supplies & Services	23,980	22,510	
	Support Services	8,210	10,350	
	Cardiff & Vale Organics	(39,110)	(39,170)	
	<b>Expenditure – funded by</b>	<b>184,518</b>	<b>187,232</b>	
	External Advisors	44,892	46,010	
	Contingency	20,000	20,000	
	<b>Expenditure – funded by</b>	<b>64,892</b>	<b>66,010</b>	
	<b>Gross Expenditure</b>	<b>249,410</b>	<b>253,242</b>	
	<b>Partner Contributions</b>	<b>(185,000)</b>	<b>(185,000)</b>	
	<b>Net Expenditure</b>	<b>64,410</b>	<b>68,242</b>	
	<b>Appropriations from Joint</b>	<b>(64,410)</b>	<b>(68,242)</b>	
	<b>Projected Balance of the Joint Committee</b>		<b>211,558</b>	
	<p>Members were provided with a summary of indicative Joint Committee budgets and partner contributions for the financial years 2019-20 to 2021-22 which have also been indexed by inflation assumptions of 1% for pay and 2.5% for other expenditure per annum. The projections are based on the continuation of a funding position adopted elsewhere in this report with the Reserve Account funding non-recurring expenditure. Any significant in-year drawdown from the Reserve may need to be subsequently replenished by the Partners but there would be sufficient early warning of this requirement to avoid in- year increases in Partner contributions. An upper threshold of £275,000 and a lower threshold of £150,000 have been proposed for managing the Joint Committee Reserve Account.</p> <p>Members asked about the impact of the 2% Pay Award that has been offered for April 2018 and were assured that the additional 1% could be found from reserves and contingency without increasing partner contributions.</p> <p><b>RESOLVED:</b></p> <p>i. That the Joint Committee notes the 2017/18 projected outturn forecast including the projected year-end balance for the Joint Committee</p>			

No	Item 3	Action
	<p>Reserve Account.</p> <p>ii. That the Joint Committee recommends the 2018-19 budget, including the proposed drawdown and closing balance of the Reserve Account, to the Partnering Councils for approval as part of their respective budget planning frameworks for 2018-19.</p> <p>iii. The Joint Committee asks the Partnering Councils to note the indicative budgets, and associated partner contributions, outlined for the financial years 2019-20 to 2021-22</p>	
7	<p><b>Date of next meeting</b></p> <p>It was considered that the next meeting of the Prosiect Gwyrdd Joint Committee be held mid-June 2018 and that the meeting be held at the Caerphilly County Borough Council Offices.</p> <p>Andrea Redmond to obtain dates and schedule the meeting.</p>	<p><b>AR</b></p>