

STANDARDS AND ETHICS COMMITTEE

FEEDBACK ON OBSERVATIONS OF COUNCIL & COMMITTEE MEETINGS

Meeting:	CARDIFF CITY COUNCIL MEETING
Date:	26/11/20 at 4.30 pm

Please provide feedback on the following:

<u>Topic</u>	<u>Comments</u>
Room Layout:	Meeting held virtually
Name plates/ identification of Committee; Witnesses and Officers:	All Councillors were named by the Mayor when called on to speak. Due to the nature of the virtual meeting only some initials shown screen for members attending
Ability to hear proceedings:	The proceedings could be heard very well with no difficulty
Agenda and reports availability:	The agenda and all reports were available prior to the meeting on the Council website
Management of meeting:	The Mayor was excellent in his meeting management
Clarity of decision making:	Decisions were clearly defined

Possible Code of Conduct/ Standards and Ethics Issues:

Although this was a very long meeting (4 hours+) I did not observe any potential issues that would concern the Standards and Ethics Committee.

I thought that all members treated each other with respect, often with humour, and behaved in a professional manner even where there was a difference of opinion on issues.

The only 'point of order' raised by a Councillor was dealt with quickly and effectively by the Chair/Mayor

I agree that my feedback can be shared with the Council and/ or the Community Council (if applicable).

Name:	ARTHUR HALLETT
Date:	27/11/20

STANDARDS AND ETHICS COMMITTEE

FEEDBACK ON OBSERVATIONS OF COUNCIL & COMMITTEE MEETINGS

Meeting:	TONGWYNLAIS COMMUNITY COUNCIL
Date:	30 TH NOVEMBER 2020 at 7.30 pm

Please provide feedback on the following:

<u>Topic</u>	<u>Comments</u>
Room Layout:	Meeting held virtually (Starleaf)
Name plates/ identification of Committee; Witnesses and Officers:	The website showed the names of the members attending virtually. Two members attended by telephone and only their phone numbers were displayed, although they were named as being in attendance at the beginning of the meeting
Ability to hear proceedings:	The meeting could be heard satisfactorily
Agenda and reports availability:	The agenda and minutes for previous meetings are on the Council's website. However, on this occasion neither the agenda for the meeting nor the minutes of the previous meeting in October were available on the website. Also none of the documents being considered by members of the council at the meeting are on the website, making it impossible for members of the public to view the documents being discussed at the meeting. This applies to all previous meetings as well.
Management of meeting:	The Chair handled the meeting very well
Clarity of decision making:	Decisions were clearly defined

Possible Code of Conduct/ Standards and Ethics Issues:
There were no Code of Conduct/Standards and Ethics issues that need to be considered in relation to this meeting. There was strong level of agreement between the members on matters under consideration.

I agree that my feedback can be shared with the Council and/ or the Community Council (if applicable).

Name:	ARTHUR HALLETT
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Date:

30/11/20