

EXPENSE/INCOME ACCOUNT	2019/20 Budget £	2020/21 Budget £	Increase/ (Decrease)
Employees			
Employees Gross Pay	420,849	403,502	(17,347)
Employees Superannuation	98,394	79,653	(18,741)
Employees National Insurance	38,962	39,921	959
Employee Miscellaneous Allowances	500	550	50
Employer & Public Liability Insurance	550	582	32
Apprenticeship Levy	0	2,033	2,033
Employees Total	559,255	526,242	(33,013)
Premises			
Repairs, Alterations & Improvements	20,000	20,000	0
Security	6,200	6,678	478
Rodent & Pest Control	360	396	36
Grounds Maintenance	1,380	1,175	(205)
Fire Management/Protection	2,900	2,900	0
Maintenance Contracts	12,000	11,000	(1,000)
Electricity	22,000	22,000	0
Gas	5,000	3,500	(1,500)
National Non Domestic Rates	184,000	188,000	4,000
Water	6,625	2,500	(4,125)
Security Services	280	280	0
Cleaning Materials	300	300	0
Refuse Collection/Bulk	1,470	1,800	330
Office Cleaning Contract	9,600	10,376	776
Sanitation & Waste Disposal	500	500	0
Insurance	2,500	5,492	2,992
Premises Total	275,115	276,897	1,782
Transport			
Hire Transport	150	150	0
Public Transport - Staff Use	500	400	(100)
Car Allowances	300	300	0
Travelling Expenses	50	50	0
Transport Total	1,000	900	(100)
Supplies & Services			
Conservation	7,000	5,000	(2,000)
Vending Machines	780	1,167	387
Catering Sundries	1,250	2,500	1,250
General Printing & Stationery	500	500	0
Audit Fees	2,100	2,150	50
Central Telephone Exchanges	3,500	3,570	70
Telephones	1,200	1,000	(200)
Postages	400	400	0

EXPENSE/INCOME ACCOUNT	2019/20 Budget £	2020/21 Budget £	Increase/ (Decrease)
Internet Charges	640	654	14
IT Consumables	200	200	0
Software Licences & Maintenance	4,250	4,750	500
Subscriptions	100	250	150
Public Liability Insurance	1,020	734	(286)
Miscellaneous Insurance	700	357	(343)
Supplies & Services Total	23,640	23,232	(408)
Support Services			
Accountancy	5,690	5,855	165
Income Recovery	310	306	(4)
Payroll	280	235	(45)
Payments	380	418	38
Audit	530	459	(71)
Procurement	400	408	8
SAP Support	3,000	3,060	60
ICT Services	8,000	8,160	160
Human Resources	7,000	7,140	140
Bilingual Cardiff	2,000	2,040	40
Legal	500	510	10
Support Services Total	28,090	28,591	501
Gross Expenditure			
	887,100	855,861	(31,239)
Income			
Other Grants	(10,000)	(25,553)	(15,553)
Wellcome Trust Grant	(70,200)	0	70,200
Publications General	(2,000)	(600)	1,400
Sale of Photocopies	(2,000)	(2,000)	0
Conservation Income	(15,000)	(15,000)	0
Sale of Food	(7,000)	(8,000)	(1,000)
Course Fees General	(600)	(150)	450
Search Fees	(4,000)	(4,000)	0
Royalties	(5,000)	(8,000)	(3,000)
Hire of Special Rooms	(56,000)	(56,000)	0
Donations	(600)	(1,500)	(900)
Interest	(1,000)	(100)	900
Sundry Income	(9,700)	(30,958)	(21,258)
Contributions from Reserves	(50,000)	(50,000)	0
Income Total	(233,100)	(201,861)	31,239
Total Net Budget			
	654,000	654,000	0