

Expense/Income Account	Budget £	Actual Month 7 £	Projected £	Variance
Employees				
Gross Pay	420,849	241,975	414,814	(6,035)
Overtime	0	1,132	2,000	2,000
LG Pensions	98,394	55,629	95,364	(3,030)
National Insurance	38,962	20,103	34,461	(4,501)
Misc Allowances	500	306	544	44
Holiday Pay	0	532	912	912
A/L Purchase Scheme	0	(60)	(552)	(552)
Agency Staff - Cardiff Works	0	2,077	2,077	2,077
Employer's Liability Insurance Premiums	550	80	580	30
Medical Expenses	0	95	95	95
Staff Training Expenses	0	370	1,000	1,000
Apprenticeship Levy	0	875	1,994	1,994
Employees Total	559,255	323,113	553,289	(5,966)
Premises				
Repairs, Alterations & Maintenance	20,000	13,500	21,000	1,000
Security Measures	6,200	392	6,547	347
Rodent & Pest Control	360	360	360	0
Grounds Maintenance	1,380	0	1,152	(228)
Fire Management/Protection	2,900	(583)	2,900	0
Maintenance Contracts	12,000	8,824	14,395	2,395
Electricity	22,000	11,640	22,000	0
Gas	5,000	1,755	5,000	0
National Non Domestic Rates	184,000	185,415	185,415	1,415
Water Rates	6,625	597	2,025	(4,600)
Security Services	280	250	250	(30)
Cleaning Materials	300	182	300	0
Refuse Collection/Bulk Containers	1,470	1,783	1,783	313
Contract Cleaning	9,600	5,764	9,826	226
Specialist Waste Disposal	500	298	420	(80)
Property Insurance Premiums	2,500	5,385	5,385	2,885
Premises Total	275,115	235,561	278,757	3,642
Transport				
Hire of Transport CTS	150	152	200	50
Public Transport - Staff Use	500	427	500	0
Car Allowances	300	69	200	(100)
Travel Expenses	50	19	30	(20)
MV Hire Insurance Premiums	0	14	14	14
Transport Total	1,000	680	944	(56)
Supplies & Services				
Translation Costs	0	85	85	85
Signs - New & Repairs	500	0	0	(500)
Conservation	7,000	7773	10275	3,275
Vending Machines - Purchase	780	702	1,144	364
Catering Sundries	1,250	2,040	2,950	1,700
General Printing & Stationery	0	2,372	2,505	2,505
Photocopying Materials	0	104	258	258
Audit Fee	2,100	0	2,100	0
Consultant's Fees	0	1,786	1,786	1,786
Commission (Inc. Credit Cards)	0	7	12	12
Materials Haulage - Other Materials	0	55	95	95
Central Telephone Exchanges	3,500	2,026	3,500	0
Telephones	1,200	917	980	(220)

Expense/Income Account	Budget £	Actual Month 7 £	Projected £	Variance
Postages	400	305	500	100
Internet Charges	640	160	641	1
IT Consumables/Hardware	200	0	200	0
Software Licences & Maintenance Agreements	4,250	750	4,798	548
Maintenance & Development	0	1,569	1,569	1,569
ICT Holding A/C	0	3,000	3,000	3,000
Subsistence Allowances	0	11	11	11
Accommodation Expenses	0	86	86	86
Subscriptions	100	224	349	249
Public Liability Insurance Premiums	1,020	720	720	(300)
Miscellaneous Insurance Premiums	700	350	350	(350)
Supplies & Services Total	23,640	25,042	37,915	14,275
Support Services				
Accountancy	5,690	5,740	5,740	50
Income Recovery	310	300	300	(10)
Payroll	280	230	230	(50)
Payments	380	410	410	30
Audit	530	450	450	(80)
Procurement	400	0	0	(400)
SAP Support	3,000	3,000	3,000	0
ICT Services	8,000	8,000	8,000	0
Human Resources	7,000	7,000	7,000	0
Legal	500	0	0	(500)
Bilingual Cardiff	2,000	1,490	2,554	554
Support Services Total	28,090	26,620	27,684	(406)
Gross Expenditure	887,100	611,016	898,589	11,489
Income				
Other Grants	(10,000)	(6,085)	(18,241)	(8,241)
Wellcome Trust Grant Drawdown	(70,200)	(16,219)	(35,053)	35,147
Contributions From Reserves	(50,000)	0	(50,000)	0
Publications General	(2,000)	(338)	(600)	1,400
Sale of Photocopies	(2,000)	(1,216)	(2,000)	0
Conservation Income	(15,000)	(10,181)	(19,900)	(4,900)
Sale of Food	(7,000)	(4,262)	(8,285)	(1,285)
Course Fees	(600)	(60)	(150)	450
Search Fees	(4,000)	(2,381)	(4,000)	0
Royalties	(5,000)	(79)	(2,893)	2,107
Hire Of Specialist Rooms	(56,000)	(34,091)	(56,000)	0
Sundry Charges & Income	(9,700)	(92,660)	(96,974)	(87,274)
Donations	(600)	(1,308)	(1,500)	(900)
Access Charges for Filming	0	(975)	(975)	(975)
Interest	(1,000)	0	(72)	928
Income Total	(233,100)	(169,856)	(296,643)	(63,543)
Total Net Budget	654,000	441,160	601,945	(52,055)