

**STANDARDS & ETHICS COMMITTEE – MEETING OBSERVATIONS AND RESPONSES**

<b>MEETING</b>	<b>OBSERVATIONS / RECOMMENDATIONS</b>	<b>RESPONSE</b>
RADYR & MORGANSTOWN COMMUNITY COUNCIL	Name plates – to consider using name plates in the interests of public transparency and accountability.	The observations were received and noted by R&MCC Members at the Full Council meeting held on 19 September 2019. Members have agreed that nameplates will be used at future Council meetings.
ST FAGANS COMMUNITY COUNCIL	<p>Declarations of interest – to be made a standing agenda item to remind Members at the start of each Council meeting of the need to declare any personal interests.</p> <p>Name plates– – to consider using name plates in the interests of public transparency and accountability.</p> <p>Reports – to be published on Council website if possible, as a matter of good practice.</p>	<p>Observations considered at Council meeting on 4<sup>th</sup> November; and resolved:</p> <p>To continue to place Declarations of Interest on the agenda for each Council meeting (it was acknowledged that this had inadvertently been left off the agenda for the April 2019 meeting).</p> <p>To have name plates for Councillors and the Clerk for each meeting.</p> <p>To not have any other reports other than those required by statute/regulation on the Council’s website (although it was accepted that this was appropriate for large town Councils/Principal Council where resources permit).</p>
LISVANE COMMUNITY COUNCIL	<p>Personal interests – any Member with a potentially prejudicial interest in a planning application should, as a matter of best practice, withdraw and take no part in the Council’s consideration of its consultation response.</p> <p>Name plates– to consider using name plates in the interests of public transparency and accountability.</p>	<p>Observations considered at LCC meeting on 14<sup>th</sup> October.</p> <p>Feedback forms have been added to the LCC website.</p> <p>Members are very grateful to Mr Richard Tebboth and Cllr Stuart Thomas for attending and for their comments and have confirmed that they will action appropriately the suggestions made.</p>

**APPENDIX B**

	<p>Public seating – to be provided, if practically possible.</p> <p>Reports – to be published on Council website if possible, as a matter of good practice.</p>	
<p>FULL COUNCIL (June 2019)</p>	<p>Sometimes difficult to hear</p> <p>Oral questions not provided</p> <p>Mobile phones going off</p>	<p>The Council is looking to update existing systems in City Hall which should provide better sound quality and visuals.</p> <p>Oral questions are published in advance of the meeting and are available on the Council’s website and using the modern.gov app which is publicly available. The Committee may wish to ask the Constitution Committee to consider the process for oral questions.</p>
<p>FULL COUNCIL (July 2019)</p>	<p>Some microphone problems</p> <p>Not enough signage to / from the Public Gallery</p>	<p>Signage to the Public Gallery will be improved.</p> <p>Reminder about mobile phones (off /silent) will be added to the Lord Mayor’s introduction to Council.</p>