

STANDARDS & ETHICS COMMITTEE

30 JULY 2019

Present: Independent Members: Richard Tebboth (Chair),
James Downe, & Hollie Edwards-Davies

Councillors James Downe, Sandrey, Williams, Hollie Edwards-Davies

Community Councillor Stuart Thomas

41 : APOLOGIES FOR ABSENCE

Hugh Thomas

42 : DECLARATIONS OF INTEREST

None

43 : NOTES

The Committee Agreed to note the minutes of the 6 March 2019 and ratified the decisions in relation to the Member Conduct – Hearing Panel and Procedures taken on 1 July 2019.

44 : INDEPENDENT MEMBERS AND CHAIR OF THE COMMITTEE - UPDATE

The Committee noted that the term of office of the remaining independent members on the Committee had been reviewed and an administrative error was discovered which mistakenly recorded the end of James Downe's first term of office as November 2019 instead of November 2017 (when it in fact expired). James Downe confirmed he was willing to stand for re-appointment and Council on the 18 July 2019 approved his reappointment for a second consecutive term.

The Committee was advised of the amendments made to the person specification of the advert for Independent Member and it was noted that after September 2019 there would be three vacancies.

The Committee discussed the criteria and the term of office for the Independent Member.

The Committee was informed that the Appointment's Panel comprised of one lay member and one Cardiff community councillor; and may appoint up to 3 additional Panel members. The suggestion was one lay member, an independent member, community councillor and county councillor.

The Committee was advised that it needed to elect a new Chair to take up the position after the expiry of the current Chair's term of office on 22/9/19. Nominations were invited for the position of Chair.

RESOLVED: The Committee AGREED:

- To note the information set out in the report.

- The establishment of an Appointment's Panel comprised of up to 5 members as set out in paragraph's 12 and 13 of the report, with delegated authority to shortlist and interview candidates and make recommendations.
- Authorise the Monitoring Officer, in consultation with the Chair, to make all necessary administrative arrangements;
- Note that the recommendations of the Appointments Panel on the appointment of 3 independent members to the Committee will be submitted to full Council for approval; and
- Elect a new Chair to take up position after the expiry of the current Chair's term of office on 22/9/19, and also elect a new Vice-Chair, if that position consequently becomes vacant, with effect from the same date.

Richard Tebboth nominated James Downe for the position of Chair, this was seconded by Hollie Edwards-Davies.

RESOLVED: The Committee AGREED that James Downe be elected Chair of the Standards and Ethics Committee from 22/9/19.

James Downe nominated Hollie Edwards-Davies for the position of Vice-Chair, this was seconded by Stuart Thomas.

RESOLVED: The Committee AGREED that Hollie Edwards-Davies be elected Vice-Chair of the Standards and Ethics Committee from 22/9/19.

Richard Tebboth thanked the Committee for all the hard work that had been carried out during his period as Chair and also thanked Officers for the support that had been provided.

45 : URGENT ITEMS (IF ANY)

None

46 : DATE OF NEXT MEETING – 11 DECEMBER 2019

The meeting terminated at 7.00 pm