

My Ref: T: Scrutiny/PRAP/Comm Papers/Correspondence

Date: 1 October 2020

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Dear Huw,

Policy Review & Performance Scrutiny Committee: 25 September 2019

On behalf of the Policy Review and Performance Scrutiny Committee my sincere thanks for attending Committee to address the WAO Proposal for Improvement to strengthen the role of scrutiny in engaging with the CADP programme and increase accountability. Please also pass on our thanks to Chris Lee, Sarah McGill, and Dean Thomas for the comprehensive presentation. We offer the following comments and observations for your consideration.

You clearly welcomed our proposal for 6 monthly scrutiny oversight and monitoring of the Programme, and we appreciated this opportunity for early engagement to shape and agree the report design outcomes, and how best we can measure future progress of both portfolios and projects.

We look forward to a populated version of the monitoring report at our November meeting. We would prefer that the same Portfolio dashboard reports are available to Scrutiny as are prepared for Programme Board and SMT. However, from our discussions, we would request that the key elements that the scrutiny report should include are:

- A one page overview of each programme, progress achieved, risks currently under discussion by the Programme Board, and timelines going forward.
- A narrative that captures what has been learned from experience and supports critical reflection.

- Qualitative narrative as well as quantitative monitoring of progress and RAG ratings.
- Assist with the selection of deeper dives and enable the Committee to refer concerns and recommendations to the other four Scrutiny Committees where projects of concern fall within their Terms of Reference.
- Address and satisfy the Proposal for Improvement in respect of Scrutiny raised by WAO in their recent review of the governance of the Programme

Once again, on behalf of the Committee, please pass my sincere thanks to all who attended PRAP Scrutiny Committee to consult and facilitate a useful opportunity to design the CADP scrutiny monitoring report. I will not require a response to this letter. We look forward to receiving the first 6 month report at our November meeting, which should inform ongoing scrutiny of the Programme in 2019/20.

Yours sincerely,



COUNCILLOR DAVID WALKER
CHAIR, POLICY REVIEW AND PERFORMANCE SCRUTINY COMMITTEE

Cc Members of the Policy Review & Performance Scrutiny Committee
Cllr Chris Weaver, Cabinet Member Finance, Modernisation & Performance
Sarah McGill, Corporate Director People & Communities
Chris Lee, Corporate Director Resources
Dean Thomas, Programme Manager
Joanne Watkins, Cabinet Office Manager
Debi Said, Cabinet Support Officer
Alison Taylor, Cabinet Support Officer.