

APPENDIX A

PROPOSED WORK PROGRAMME

MEETING DATE	ITEM	OBJECTIVE/OUTCOME	ADDITIONAL INVITEES	PRIORITY
January 2020	Draft Annual Democratic Services Report 2019	To consider the draft Annual Report for submission to Council in January 2020		GREEN
January 2020	Democratic Services – Activities & Service Support Matters	To inform Committee on performance of the Council’s Democratic Services		GREEN
January 2020	Role Descriptions	To provide the Democratic Services Committee with next tranche of revised Role Descriptions for consideration.		GREEN
July 2020	Democratic Services – Activities & Service Support Matters	To inform Committee on performance of the Council’s Democratic Services		GREEN
July 2020	Role Descriptions	To provide the Democratic Services Committee with next tranche of revised Role Descriptions for consideration.		GREEN
July 2020	Personal Review	To propose options for the implementation of a personal review process for Councillors		GREEN