

**REPORT OF DIRECTOR OF GOVERNANCE & LEGAL SERVICES &
MONITORING OFFICER**

CARDIFF UNDERTAKING

Purpose of the Report

1. To allow all Elected Members to publicly reaffirm and formally sign the Cardiff Undertaking as a record of their commitment to the principles set out.

Background

2. The Cardiff Undertaking was first introduced in July 2004 following the report of the Commission on the Governance of Cardiff Council, and has subsequently been revised and updated following changes to the Code of Conduct and recommendations from the Standards and Ethics Committee and Full Council.
3. The Standards and Ethics Committee is responsible for ensuring the Council's Ethical Code is maintained in accordance with the National Code of Conduct and the statutory ethical framework set out under Part 3 of the Local Government Act 2000.
4. In accordance with the recommendations of the Standards and Ethics Committee, and the Cardiff Constitution, Council Procedure Rule 2(b) (vi), Elected Members are asked to reaffirm their commitment to the Cardiff Undertaking at each Annual Council meeting during their term of office.

Issues

5. [The Cardiff Undertaking](#) attached as Appendix A, should be considered in conjunction with the [Members' Code of Conduct](#) and forms part of the ethical code, which binds all Members of Cardiff Council to the seven principles of public life, and reaffirms their commitment to undertaking essential and appropriate training.

Legal Implications

6. A failure to comply with the Cardiff Undertaking may indicate a breach of the Members' Code of Conduct. This could result in a complaint being made against the individual councillor, which would be dealt with in accordance with

legislative and or locally adopted procedures (Cardiff's Local Resolution Protocol, where applicable) for dealing with complaints about Members.

Financial Implications

7. There are no financial implications arising from this report

RECOMMENDATION

The Council is recommended to ask all Members to publicly reaffirm and sign the Cardiff Undertaking to record their commitment to it.

Davina Fiore

Director of Governance & Legal Services and Monitoring Officer

17 May 2019

Appendices

Appendix A Cardiff Undertaking (Bilingual)

Background Papers:

[Cardiff Constitution](#)