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**REPORT OF DIRECTOR OF GOVERNANCE & LEGAL SERVICES**

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**REVIEW OF TERMS OF REFERENCE**

**Reason for this Report**

1. To provide the Committee with the opportunity to consider the draft revised Committee Terms of Reference so that any further changes can be made prior to their submission to Annual Council on 23 May 2019 for approval and adoption for the next Municipal Year.

**Background**

2. The Children and Young People Scrutiny Committee and the former Corporate Parenting Panel in the spring 2014 undertook a joint inquiry to review the role and status of the Corporate Parenting Panel (“the Joint Inquiry” or “the Inquiry”).
3. The Council on 24 July 2014, approved the following recommendations of the Constitution Committee 11 June 2014: -
  1. the establishment of a Corporate Parenting Advisory Committee (pursuant to section 102(4) of the Local Government Act 1972), to replace the current Corporate Parenting Panel;
  2. the terms of reference of the Corporate Parenting Advisory Committee.
  3. approved the recommendations in respect of membership of the Corporate Parenting Advisory Committee
4. The Council at the Annual Meeting 25 May 2017, added the following requirement for all Committees of the Council:
  - All Members of the Committee will be required to undertake relevant<sup>1</sup> training to enable them to properly discharge their duties.

<sup>1</sup> *Relevant Training* relates to Essential Induction and ongoing learning for Elected Members who sit on this Committee to ensure they have an understanding of the duties of the Committee. This was agreed by Democratic Services Committee.

## **Issues**

5. The Committee at its meeting in 16 October 2018 agreed that a Sub Group be arranged to review the current Terms of Reference.
6. The Sub Group of Councillor Hinchey and Lister, Director of Social Services, Acting Assistant Director of Children Services and officers of Democratic Services met to review the terms of reference, and following further consultation with the Director and Assistant Director the Draft Terms of Reference attached (**Appendix 1**) were prepared for consideration by the Committee.

## **Legal Implications**

7. The Corporate Parenting Advisory Committee is empowered to advise or make recommendations to the Cabinet and or the Council on any matter relating to the discharge of its functions, as set out in its approved terms of reference (pursuant to s.102(4) of the Local Government Act 1972).
8. Any changes which the Committee may wish to make to its approved terms of reference or membership arrangements should be recommended to full Council for approval.
9. There are no direct legal implications arising from the recommendations of the report.

## **Financial Implications**

10. There are no financial implications directly arising from this report. In the implementation of any proposed changes to the Committee the financial costs will need to be identified and found from within existing financial resources.

## **RECOMMENDATIONS**

The Committee is request to consider the draft Terms of Reference of the Corporate Parenting Advisory Committee as set out in Appendix 1 and make any further changes to enable the Terms of Reference to be adopted by Annual Council on 23 May 2019

### **DAVINA FIORE**

**Director of Governance and Legal Services**

26/03/19

## **Appendix**

Appendix 1 Draft Corporate Parenting Advisory Committee Terms of Reference s

### **Background papers**

Minutes of the Constitution Committee on 15 January 2015

Constitution Committee report 'Role and Status of Corporate Parenting', 11 June 2014

Minutes of the Constitution Committee on 11 June 2014

Joint Report of the Children and Young People Scrutiny Committee and the Corporate Parenting Panel, 'A Review of the Status and Roles of Corporate Parenting in Cardiff Council', May 2014

Minutes of the Constitution Committee on 19 March 2014

Minutes of Ordinary Council 19 December 2013