

## Audit Committee Action Plan

Agenda Item: 13

(Updated following meeting held on 22 January 2019)

Minute No. /Agenda No.	Actions	Timeline	Action Owner
<b>Finance (Budget)</b>			
<b>Governance &amp; Risk Management</b>			
<b>Wales Audit Office (WAO)</b>			
<b>Internal Audit</b>			
13.11.18	The Director of Governance & Legal Services and the Audit manager to consider the options available to audit the scrutiny process. (Included in 2019/20 Audit Plan)	Completed 02.04.19	CP
13.11.18	Audit Manager to confirm completion of the outstanding recommendation on ICT Cloud compliance. (Audit of Cloud Computing concluding – Recommendation to be replaced with a new recommendation on annualised reviews)	Completed 02.04.19	CP
22.01.19	The Audit Manager to inform Audit Committee of the proportion of the Education Catering Service income received through cash, and cashless routes. (Email sent to Members 25.01.19 - completed)	Completed 25.01.19	CP
22.01.19	The internal audit of Risk Management in Q4, 2018/19, to include an objective on Brexit planning and preparation. (Audit completed)	Completed Q4 2018/19	CP
<b>Treasury Management</b>			
22.01.19	Audit Committee to receive a briefing on the internal and external audit arrangements in place for Treasury Management. (Email sent to Members 21.03.19)	Completed 21.03.19	AH
<b>Operational Items</b>			
18.09.18	Report to a future meeting on the Youth Innovation Grant addressing concerns raised around the auditing/evaluation of performance and transparency of the Youth Service commissioning model. (Action via internal audit review)	Completed Q4 2018/19	CP
22.01.19	The Director of Social Services, supported by the Corporate Director Resources, to provide a breakdown of Social Services overspends for the last three years and their reasons.		CM, CL
22.01.19	The Director of Planning, Transport and Environment is recommended to: <ul style="list-style-type: none"> <li>• Review the resilience of local incident management plans, and develop specific plans for a flood event arising from the coastal erosion corporate risk;</li> <li>• Develop an engagement strategy to communicate to those most at risk;</li> <li>• Report progress to a future Audit Committee meeting.</li> </ul>		AG

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22.01.19	The Chief Executive to attend a future Audit Committee meeting to discuss planning and preparation for Brexit as part of a wider report. Audit Manager to propose the focus of the wider report. (Chief Executive to attend 02.04.19, Committee Members emailed re. proposed scope on 30.01.19)	02.04.19	CP
<b>Work Programme</b>			
22.01.19	In the event of there being an opportunity to webcast that Audit Committee identifies which meeting in the calendar should be prioritised for webcasting on a public interest basis.		IA
<b>WAO Tracker/Other Studies</b>			
<b>Outstanding Actions</b>			
<b>Scrutiny Letters</b>			
22.01.19	The Audit Committee Chairperson to request written assurances from the Chairperson of the Policy Review & Performance Scrutiny Committee, on activities of the Public Services Board to manage the potential impact of Brexit. (Letter sent 28.01.19 - completed)	Completed 28.01.19	IA