

APPOINTMENT COMMITTEE

25 MAY 2018

Present: Councillor Goodway(Chairperson);
Councillors Boyle, Mackie, Weaver and Walker

This meeting was held via conference call with all Councillors present at 11.00am.

17 : APOLOGIES

There were no apologies for this meeting.

18 : DECLARATION OF INTERESTS

There were no declarations of interest in accordance with the Members Code of Conduct.

19 : TERMS OF REFERENCE

The Terms of Reference were noted as follows:

To discharge the functions of the authority in respect of the appointment and dismissal of Chief Officers and Deputy Chief Officers (as defined in the Local Authorities (Standing Orders) (Wales) Regulations 2006) and the statutory Head of Democratic Services, in accordance with the Employment Procedure Rules and other relevant Council policies and procedures.

20 : MINUTES

The minutes of the meeting 16 March 2018 were approved as a correct record.

21 : EXCLUSION OF THE PUBLIC

RESOLVED - That the public be excluded during the discussion on the following item of business on the grounds that, if members of the public were present during the discussion, because of the nature of the business to be transacted there would be disclosure to them of except information as defined in Part 4 of Schedule 12A of the Local Government Act 1972 and as described below: -

Paragraph 12 – Information relating to an applicant to become an employee of the Authority; and

Paragraph 13 – Information which was likely to reveal the identity of an individual.

22 : APPOINTMENT OF ASSISTANT DIRECTOR - CORPORATE LANDLORD

The Appointment Committee for the post of Assistant Director – Corporate Landlord was reconvened to receive and consider the findings from the Assessment Centre.

Amanda Pigny, the External Lead Assessor presented an overview on each of four candidates who had undertaken the assessment centre exercises and these had been scored against the behavioural competencies for the role.

Candidate 11 had withdrawn from the process.

The Committee based on the essential criteria, assessment outcomes and the candidate's original application form considered which candidates should be put forward to formal interview.

RESOLVED - That

- (1) the candidates 6, 8 & 9 be invited for interview.
- (2) the candidates be advised of the chosen presentation topic and that a maximum of 10 minutes will be allocated for the presentation.
- (3) the selected questions be finalised for the interview committee.

23 : DISMISSAL (IF REQUIRED)

There no consequential dismissal required as part of the short-listing process.

24 : DATE OF NEXT MEETING

The next meeting is scheduled for Friday 8 June 2018 at 9.00am.

The meeting terminated at 11.35 am