

**REPORT OF THE DIRECTOR OF GOVERNANCE AND LEGAL
SERVICES AND MONITORING OFFICER**

MEMBERS OF STANDARDS & ETHICS ROLE DESCRIPTION

Reason for this Report

1. To enable the Committee to receive the generic role descriptions for the Members of Standards & Ethics Committee as contained within the Welsh Local Government Association (WLGA) Framework Member Role Descriptions and Person Specifications 2015 (<http://wlga.wales/member-role-descriptions>).

Background

2. In December 2015, Cardiff Council adopted the Member role descriptions as set out in the WLGA Framework Member Role Descriptions and Person Specifications for the following roles:
 - Elected Member
 - Leader
 - Cabinet Member
 - Chair of the Council
 - Chair of Democratic Services Committee
 - Member of Democratic Services Committee
 - Chair of a Regulatory Committee
 - Member of a Regulatory Committee
 - **Chair of Standards Committee**
 - **Member of Standards Committee**
 - Chair of Audit Committee
 - Member of Audit Committee
 - Chair of an Overview and Scrutiny Committee
 - Member of an Overview and Scrutiny Committee
 - Leader of the Opposition
 - Member Champion

Issues

3. The Constitution Committee at its meeting 31 August, 2017 will consider whether the Member Role Descriptions should be incorporated into the Cardiff Constitution.
4. The Committee is invited to consider the generic Role Descriptions for Members of the Standards and Ethics Committee as attached at **Appendix A**

Legal Implications

5. There are no legal implications arising from this report.

Financial Implications

6. There are no direct financial implications arising from the recommendations of the report.

Recommendations

The Committee is recommended to:

1. consider the Role Descriptions as set out at **Appendix A**;
2. note the recommendation of the Constitution Committee 31 August 2017, which will be reported to the meeting.

Davina Fiore

Director of Governance and Legal Services and Monitoring Officer

18 August 2017

Appendices

Appendix A Members of Standards & Ethics Committee Role Description and Person Specification

Background papers

Constitution Committee Report 31 August 2017 – [Members' Role Descriptions](#)