

FORWARD PLAN OF PROPOSED CABINET BUSINESS

PERIOD: AUGUST 2021 - NOVEMBER 2021

SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS

Please contact the Cabinet Support Office (2087 2396) if you require any further information

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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September 2021

Claen Streets, Recycling & Environment

Recycling Strategy for Cardiff: 64% and Beyond	Cardiff's recycling performance. Whilst a key aim of the strategy is to get beyond 64% recycling, the strategy also takes into consideration the need to do this in a sustainable way. The Recycling Strategy is not just about increasing recycling, it is also about reducing waste, encouraging repair and reuse and contributing to a Circular Economy.	Amber/Amber		Cabinet
One Planet Cardiff	To receive an update on One Planet Cardiff	amber		Cabinet

Education, Employment & Skills

School Organisation Planning: Ty Glas Road Land Acquisition	To obtain Cabinet agreement for the acquisition of land at Ty Glas Avenue, Llanishen in order to secure a site for education purposes	Amber/Amber		Cabinet
School Organisation Planning: 21st Century Schools: The expansion and redevelopment of Cathays High School	<p>At its meeting on 17 June 2021 the Cabinet, in accordance with the terms of the Schools Standards and Organisation (Wales) Act, approved a recommendation for the publication of a statutory notice to :</p> <ul style="list-style-type: none"> • Increase the capacity of Cathays High School from 1,072 places (5.5 forms of entry with 247 sixth form places) to 1,450 places (8 Forms of Entry with 250 sixth form places) from September 2023 • Replace the Cathays High School buildings with new build accommodation on the Maindy Centre site adjacent to Crown 	Amber		Cabinet

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	<p>Way and North Road</p> <ul style="list-style-type: none"> Expand the current Specialist Resource Base (SRB) for learners with Autism Spectrum Condition from 16 to 50 places in purpose built accommodation in the new school buildings <p>The statutory notice was published on 29 June for a period of 28 days to allow for objections. The statutory notice period expired on 26 July 2021.</p> <p>The purpose of the report is to advise the Cabinet of any objections received, the Council's response to these objections and recommendations for implementation or otherwise of the proposal</p>			
<p>School Organisation Planning: Cardiff Welsh in Education Strategic Plan (WESP) 2022-2032</p>	<p>To note the content of the draft WESP and to authorise officers to consult on the draft plan</p>	<p>Amber</p>		<p>Cabinet</p>
<p>School Organisation Planning: 21st Century Schools (Band B) Willows High School</p>	<p>At its meeting on 14 December 2017 the Council Cabinet considered a report setting out the Council's priority schemes to be undertaken as part of Cardiff's Band B 21s Century Schools Programme.</p> <p>The priorities include a proposal for Willows High School to be rebuilt as a new 11-16 high school with 6 forms of entry (6FE).</p> <p>As part of the development of the proposal a public engagement exercise was to be undertaken in order to provide opportunities for interested parties to find out more about what is being proposed and share their views as to how the school could be developed to best</p>	<p>Amber</p>		<p>Cabinet</p>

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	<p>represent and provide for the needs of the local communities it serves.</p> <p>The purpose of this report is to inform Cabinet of the views expressed by stakeholders throughout the engagement and to provide further information regarding the funding mechanism of this project.</p>			

Finance, Performance & Modernisation

Budget Monitoring Month 4	To receive the financial monitoring position at month 4			Cabinet
Corporate Risk Register - Year End Review 2020/21	The report will inform the Cabinet of the key risks facing the Council. The Cabinet will have last sighted the Corporate Risk Register (CRR) at a Cabinet Meeting in December 2020. Senior officers review the document quarterly and the Cabinet once every 6 months. Corporate Risk owners are at a Director level, and they each input to the review of this document.	Amber		Cabinet
Annual Complaints Report	The annual complaints report for the Council provides the total number of complaints and compliments received by the Authority each financial year. This includes information on the volumes received by each service area with narrative provided on trend analysis, explaining any increase or decrease from the previous year. Improvements made by the Council as a result of customer feedback is also considered and documented. Additional information is provided on complaints that have been escalated to the Public Ombudsman for Wales including data such as the number of complaints being upheld.	Green		Cabinet

Housing & Communities

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Council High Rise Overcladding	In April 2020 Cabinet considered proposals for the over-cladding of 5 blocks of council high rise flats. This report will provide an update on progress and issues encountered with the project to date, this will include details of the revised timeline and costs.	Amber		Cabinet

Investment & Development

Arena Full Business Case and Development Agreement. Arena Full Business Case and Development Agreement.	<p>This report will consider the Full Business Case for the delivery of a new 15,000 capacity Indoor Arena as part of the wider Atlantic Wharf regeneration.</p> <p>As part of this process the Council will need to consider and agree the Development Agreement.</p>	Amber/Amber		Cabinet
James Street Appropriation	Following the acquisition of the site in November 2020 the Council has commenced a soft marketing process to gauge market interest and secure a disposal or development partner to regenerate the site and recover the Council's investment.	Amber/Amber		Cabinet
ISV Update - Development Strategy	Consideration of acquisition of land within the ISV to progress development strategy and conclude Development Agreement for Waterfront site.			Cabinet
Corporate Property Strategy 2021 to 2026	<p>The report will present an updated Corporate Property Strategy for the next 5 years.</p> <p>The strategy will outline the objectives, management principles and key initiatives relating to the Council's land and property estate and will include 5 year targets relevant to delivery of capital receipts, running cost reduction, maintenance backlog reduction, carbon</p>			Cabinet

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	reduction and revenue income.			

Strategic Planning & Transport

Cardiff Replacement Local Development Plan: Vision, Issues and Objectives and Integrated Sustainability Appraisal Scoping Report	<p>Consultation on the draft Vision, Issues and Objectives and draft Integrated Sustainability Appraisal Scoping Report took place between 28th May and 23rd July 2021.</p> <p>The purpose of this report is to report back to Council the findings of this consultation process and recommend the Council approve the Vision and Objectives for the Replacement Local Development Plan and the Final Integrated Sustainability Appraisal Scoping Report which will be used to assess the plan.</p>	Amber		Cabinet
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OCTOBER 2021

Clean Streets, Recycling & Environment

Sustainable Drainage Approval Body (SAB) Adoption and Future Maintenance of Sustainable Drainage (SuDS) Features	<p>Schedule 3 of the Flood and Water Management Act 2010 places a mandatory requirement for the Unitary Authority, acting in its capacity as a SuDS Approval Body, to adopt drainage systems that are constructed in accordance with Welsh Government Standards for Sustainable Drainage and approved proposals.</p> <p>Since the introduction of the legislation in January 2019, for qualifying developments the two main options for SuDS maintenance are:</p> <ul style="list-style-type: none"> A Management Company that will maintain the SuDS features. The funding will be paid directly to the management company through a continuous maintenance charge on all property owners. 	Amber/Amber		Cabinet
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	<ul style="list-style-type: none"> • A Commuted Maintenance Sum is paid by the developer to the Council to allow for future maintenance of SuDS features be undertaken by the Council. <p>It is considered that the spirit of the legislation is to ensure that a single statutory body is responsible for the maintenance and inspection of SuDS features. Therefore, Cardiff Council as the SAB is the statutory body responsible for ensuring that the drainage system is maintained and inspected.</p>			
Local Air Quality Management - Annual Air Quality Progress Report	To note the monitored results gathered in 2020 and recommend the finalisation of the 2021 Annual Progress Report for submission to Welsh Government for approval.	Amber		Cabinet
Vehicle Transition Strategy - Delivering A Emission Fleet For Cardiff Council	<ol style="list-style-type: none"> 1) Approve the new Corporate Policy for vehicles in stage 1 and 2 that all new vehicles purchased by xxxx must be ULEVs and that any exemption to this must be supported by a business case. (TBC) 2) Approve the phased replacement strategy as set out in the report. 3) Approve the undertaking of a detailed assessment to develop a robust and fully costed roadmap for the Council's ULEV Transition to 2030, which will be brought back to Cabinet in Autumn 2021 for formal approval. 	Amber		Cabinet

Culture & Leisure

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Securing the Future of Cardiff's Heritage Buildings - Norwegian Church Update	This report will present to Cabinet proposals for the potential transfer of the Norwegian Church to a community-led organisation led by the Welsh Norwegian Society, and outline the next steps for progressing the proposal.	Amber		Cabinet
Music Strategy Update	An update on the Music Strategy work to date, and to present to Cabinet a proposed voluntary busking guidelines for the city centre	Amber		Cabinet
Cultural/Heritage Update	This report will outline the condition of St Davids Hall and proposal from third party upon the long-term operation and maintenance of the building to ensure the Council can continue to support Classical programme and development music/entertainment offer within City centre.	Amber		Cabinet

Finance, Modernisation & Performance

Homeworking Policy	The report is to bring forward a revised homeworking policy to support the increase homeworking following the COVID 19 pandemic and changes that are needed to be made to core office accommodation. Cabinet will be asked to approve the revised policy.	Green/Gwyrdd		Cabinet
Performance Management and Data strategy	To consider the Performance Management and Data strategy	Amber		Cabinet
Cardiff's Smart City Roadmap	To obtain Cabinet authority for Cardiff's Final Smart City Roadmap to be approved. Cardiff Council's draft Smart City Roadmap was published in December 2019 and the consultation period ended in March 2020, which coincided with the COVID-19 public health measures.			Cabinet

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	<p>The Roadmap has been re-written to take into account the feedback from the consultation and the effects of the pandemic.</p> <p>Cardiff's Smart City Roadmap is closely aligned with the outcomes from published Council plans and strategies such as the Capital Ambition, City Recovery Strategy, Digital Strategy and Transport Strategy. It has been designed to add value and 'bridge gaps' to existing service provision.</p>			

Housing & Communities

Over-cladding Project	There are a number of houses both in council and private ownership which have very poor thermal insulation due to the nature of their construction. An opportunity has arisen for the Council to secure Welsh Government funding to improve the private properties alongside the council owned properties and therefore deliver a complete scheme. If this is to go ahead the Council would need to lead on the commissioning and management of the works for both council and private properties. Talks are currently ongoing with the Welsh Government about the details and viability of the scheme.			Cabinet
Approval in principle for Package deals to deliver around 30 new council homes	The council has an opportunity to enter into a 'package deals' with developing contractors for the delivery of a new housing development scheme. This would see around 30 x 1 bed flats for older people delivered in Riverside	Amber/Amber		Cabinet

Investment & Development

Merchant Place & Cory Building Development	Following the acquisition of the property in January 2021 the Council has commenced a soft marketing process to gauge market interest and secure a disposal or development partner to redevelop the			Cabinet
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Strategy	buildings and recover the Councils investment.			

Social Care, health & Wellbeing

Age Friendly Cities & Communities	<p>It is proposed that Cardiff applies for membership of the network for Age Friendly cities.</p> <p>To support the Age Friendly community aspiration the World Health Organisation have established a Global Network for Age-friendly Cities and Communities which connects cities, communities and organizations worldwide with the common vision of making their community a great place to grow older.</p> <p>Membership of the network would provide Cardiff with:-</p> <ul style="list-style-type: none"> • Access to information sharing to a global community. • Support from a global network of affiliates, practioners, researchers, experts and advocates committed to fostering age-friendly environments. <p>Opportunities for collaboration such as international research projects, joint publications, networking and sharing amongst each other etc.</p>	Amber		Cabinet
Disabled Adaptations	<p>The Welsh Government have made additional funding available to undertake low level disabled adaptations, as a condition of this funding no means test will take place and disabled clients will not need to contribute to the cost of the adaptation. The value of the additional funding exceeds the cumulative value of client contributions that are collected. It is necessary to make amendments to our Policy under the Regulatory Reform Order to allow for this change before the end of the current financial year.</p>			Cabinet

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Strategic Planning & Transport

LDP Annual Monitoring report	The Cardiff Local Development Plan (LDP) was formally adopted by the Council on 28 th January 2016. As part of the statutory development plan process the Council is required to prepare an Annual Monitoring Report (AMR) and submit it to Welsh Government by the end of October each year. This report will outline the purpose, key findings and conclusions of the fifth AMR and seek its endorsement for submission to the Welsh Government by 31 st October 2021.	Amber		Cabinet
Procurement of a car club scheme for Cardiff	As part of the 'Ways of Working' review, explore the option for Cardiff Council to take up corporate membership of the car club scheme, providing access to car club vehicles for Council employees as an alternative to grey fleet usage for work-related travel.	Amber		Cabinet
Cardiff Intelligent Transport Systems (ITS) Strategy / Control Room - Next Steps	Intelligent Transport Systems (ITS) make dumb transport infrastructure smart. They optimise what exists without expensive, disruptive road building schemes. Cardiff's ITS Strategy will ensure journey makers make best use of the City's existing transport network. The Strategy will promote better journey options directly to journey makers to increase active travel and public transport use. It will integrate smart parking, facilitate potential future workplace charging and road-user charging/clean air zones, increase journey time reliability, improve bus priority, enable electronic road restrictions, support the Metro and cycleway schemes and provide intelligence to a new network command and control room. The Strategy will boost the City's offer as an economic, sporting and social hub, improve public health and deliver on the aims of the Council's key policy initiatives, including the Cardiff Transport White Paper, the SMART City Roadmap and the One Planet Cardiff 2030 aim to make the City carbon neutral.	Green		Cabinet

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November 2021

Children & Families

National Adoption Service for Wales: Hosting Arrangements with Cardiff Council	To consider the continuation of the hosting arrangement by Cardiff Council for the national and co-ordinating functions of the National Adoption Service for Wales (NAS) through its Central Team	Green/Gwyrdd		Cabinet
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Clean Streets, Recycling & Environment

Environmental Enforcement Policy	<p>Cardiff Council has statutory duties and responsibilities as a Waste Collection Authority, Waste Disposal Authority and Principal Litter Authority to manage litter, waste, certain statutory nuisances and relevant issues affecting local environmental quality within its administrative area.</p> <p>In July 2007, the Executive agreed that the responsibility for dealing with local environmental quality issues would be centralised within the Environmental Enforcement Team</p> <p>The issues that detrimentally affect the local environmental quality of our communities are incorrect presentation and storage of waste, litter, graffiti, fly posting, distribution of free literature, dog fouling and the illegal deposit of waste without an environmental permit (Fly tipping), high hedges and waste accumulations.</p> <p>In order to tackle the above issues and improve local environmental quality, the Enforcement Policy needs to support an expansion of current powers and allow delegation to Officers in other Service</p>	Green/Gwyrdd		Cabinet
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	Areas, such as Housing and Parks. G			

Education, Employment & Skills

Adult Community Learning (ACL)	<p>As the city starts to recover from the impacts of the pandemic, the Adult Community Learning team will need to reskill and upskill an increased number of learners in both digital and work skills qualifications. The service needs to ensure that it meets the needs of all communities across the city</p> <p>Due to an anticipated ongoing annual reductions in the Adult Community Learning Grant from April 2022- 2025, changes are needed to the way the service is delivered to ensure that the increased demand is met and resources are used in the most efficient way.</p>	Amber		Cabinet
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Investment & Development

Atlantic Wharf Update - Red Dragon Centre Outline Business Case	The report will present options for the future of the existing and new Red Dragon Centre in association with the regeneration of Atlantic Wharf.	Amber		Cabinet
Disposal of freehold title in land at St Mellons to Linc Cymru Housing Association	The report will present an opportunity for the Council to dispose of its freehold interest in a parcel of land in the St Mellons ward that is currently let to Linc Cymru Housing Association.	Green/Gwyrdd		Cabinet
County Hall and City Hall (Core Offices)	The report will present current condition of the Councils core administration buildings of County Hall and City Hall and property			Cabinet

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Condition Survey and Engagement Strategy	options to consider as the Council returns from Pandemic around potential new working practices.			
Adult Services Strategy	<p>The Strategy will be a 4 year strategic plan to deliver excellent outcomes in for adults in Cardiff.</p> <p>It will set out how the service and partners will develop and improve the range of preventative and care and support services for adults; improve social work practice, and develop the workforce and achieve improved performance.</p>	Amber		Cabinet
Supported Living (Learning Disabilities Review)	The report will consider options and set out a proposed way forward for the provision of accommodation for people with a learning disability.			Cabinet