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AGENDA

Committee	DEMOCRATIC SERVICES COMMITTEE
Date and Time of Meeting	MONDAY, 29 NOVEMBER 2021, 5.00 PM
Venue	REMOTE MEETING VIA MS TEAMS
Membership	Councillor Jones-Pritchard (Chair) Councillors Burke-Davies, Goddard, Goodway, Kelloway, Lay, Naughton, Keith Parry, Mia Rees, Sandrey and Wong

*Time
approx.*

1 **Apologies for Absence**

To receive apologies for absence.

2 **Declarations of Interest**

To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.

3 **Minutes** *(Pages 5 - 10)*

To approve as a correct record the minutes of the meeting held on 19 July 2021.

4 **Democratic Services - Activities & Service Support** *(Pages 11 - 26)*

5 **ICT and Agile Working Facilities for Elected Members** *(Pages 27 - 36)*

6 **Members Enquiry Service Update** *(Pages 37 - 44)*

7 **Forward Work Programme** *(Pages 45 - 48)*

8 **Urgent Items (if any)**

This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg

9 Date of Next Meeting

24 January 2022 at 5.00 pm via MS Teams

Davina Fiore

Director Governance & Legal Services

Date: Tuesday, 23 November 2021

Contact: Kate Rees, 029 20872427, KRees@cardiff.gov.uk

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