



County Hall  
Cardiff  
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Caerdydd  
CF10 4UW  
Ffôn: (029) 2087 2000

## AGENDA

<b>Committee</b>	DEMOCRATIC SERVICES COMMITTEE
<b>Date and Time of Meeting</b>	MONDAY, 24 JANUARY 2022, 4.30 PM
<b>Venue</b>	REMOTE VIA MS TEAMS
<b>Membership</b>	Councillor Jones-Pritchard (Chair) Councillors Burke-Davies, Goddard, Goodway, Kelloway, Lay, Naughton, Keith Parry, Mia Rees, Sandrey and Wong

*Time  
approx.*

### 1 **Apologies for Absence**

To receive apologies for absence.

### 2 **Declarations of Interest**

To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.

### 3 **Minutes** *(Pages 5 - 12)*

To approve as a correct record the minutes of the meeting held on 29 November 2021.

### 4 **Draft Democratic Services Committee - Annual Report 2021** *(Pages 13 - 58)*

### 5 **Updated Proposals - Draft Outline Member Induction Programme 2022** *(Pages 59 - 80)*

### 6 **Consultation - Multi Location Meetings Policy** *(Pages 81 - 112)*

### 7 **Activities and Service Support** *(Pages 113 - 144)*

### 8 **Urgent Items (if any)**

*This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg*

**9 Date of Next Meeting - TBC**

**Davina Fiore**

**Director Governance & Legal Services**

Date: Tuesday, 18 January 2022

Contact: Kate Rees, 029 20872427, [KRees@cardiff.gov.uk](mailto:KRees@cardiff.gov.uk)

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