

APPOINTMENT COMMITTEE - HEAD OF PERFORMANCE & PARTNERSHIPS  
1 APRIL 2019

Present: Councillor Huw Thomas (Chairperson)  
Councillors Boyle, Walker and Weaver

9 : APOLOGIES FOR ABSENCE

Apologies were received from Councillor Bowen-Thomson

10 : DECLARATIONS OF INTEREST

There were no declarations of interest in accordance with the Members Code of Conduct.

11 : TERMS OF REFERENCE

The Terms of Reference were noted as follows:-

*“To discharge the functions of the authority in respect of the appointment and dismissal of Chief Officers and Deputy Chief Officers (as defined in the Local Authorities (Standing Orders) (Wales) Regulations 2006) and the statutory Head of Democratic Services, in accordance with the Employment Procedure Rules and other relevant Council policies and procedures”*

12 : MINUTES

The minutes of the meeting on 18 March 2019 were approved as a correct record.

13 : EXCLUSION OF THE PUBLIC

RESOLVED - That the public be excluded during the discussion on the following item of business on the grounds that, if members of the public were present during the discussion, because of the nature of the business to be transacted there would be disclosure to them of the except information as defined in Part 4 of Schedule 12A of the Local Government Act 1972 and as described below:-

Paragraph 12 – Information relating to an applicant to become an employee of the Authority; and

Paragraph 13 – Information which was likely to reveal the identity of an individual.

14 : APPOINTMENT OF HEAD OF SERVICE, PERFORMANCE AND PARTNERSHIPS

The Appointment Committee for the post of Head of Service, Performance and Partnerships was reconvened to receive and consider the findings from the Assessment Centre. The Committee had five Assessment Reports to review.

The Committee, in considering each Assessment report, took account of each candidate's original application, how each candidate scored against the

competencies required for the role, the written assessment on each of the tasks which addressed the candidates strength's and skills. The Committee considered that two candidates should be put forward for formal interview.

The Committee discussed and agreed the proposed presentation topic options and set questions for the interview process.

RESOLVED – That

1. Candidates 10 and 11 be invited for interview;
  2. the candidates be advised of the presentation topic and that a maximum of 10 minutes be allocated for the presentation;
  3. the selected questions be finalised for the interview Committee.
- 15 : DATE OF THE NEXT MEETING - Tuesday 16 April 2019 at 9.30am

*The meeting terminated at 12.15 pm*