



County Hall
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AGENDA

Committee	CONSTITUTION COMMITTEE
Date and Time of Meeting	MONDAY, 11 FEBRUARY 2019, 5.00 PM
Venue	COMMITTEE ROOM 2 - COUNTY HALL
Membership	Councillor Goodway (Chair) Councillors Berman, Burke-Davies, Carter, Jones, Goddard, Jones-Pritchard, Lister, Kelloway, McKerlich, Keith Parry and Wong.

1 Chairperson

To note that the Annual of Council at its meeting 24 May 2018 elected Councillor Goodway as Chair of this Committee for the Municipal Year 2018/19

2 Membership and Terms of Reference

To note that Council at its Annual Meeting on 24 May 2018 agreed the following Membership and Terms of Reference: -

Membership

Councillors Jennifer Burke-Davies, Rodney Berman, Joe Carter, Susan Goddard, Russell Goodway, Keith Jones, Mike Jones-Pritchard, Kathryn Kelloway, Ashley Lister, Rod McKerlich, Keith Parry and Peter Wong.

Terms of Reference

To review the Council's Constitution, and to recommend to Council and/or Cabinet any changes, except that the Committee will have authority (subject to the Monitoring Officer's advice) to make the following changes on behalf of the Council:-

- (a) Drafting improvements to enhance clarity and remove minor anomalies.
- (b) Updating to reflect legislative changes and matters of record.
- (c) Amendments to the Financial, Contracts and Land Procedure Rules (subject to the advice of the S.151 Officer being sought).

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3 Apologies

To receive apologies for absence.

4 Declarations of Interest

To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.

5 Minutes (Pages 5 - 8)

To approve as a correct record the minutes of 15 March 2018.

6 Draft Code of Corporate Governance (Pages 9 - 24)

Report of the Director of Governance & Legal Services.

7 Public Questions at Full Council (Pages 25 - 36)

Report of the Director of Governance & Legal Services.

8 Appointment of Substitute Committee Members (Pages 37 - 44)

Report of the Director of Governance and Legal Services.

9 Scrutiny Committees Size and Membership of Task and Finish Groups - Update (Pages 45 - 58)

Report of the Director of Governance & Legal Services.

10 Scrutiny Call-In Rules (Pages 59 - 74)

Report of the Director of Governance & Legal Services.

11 Planning Committee Delegations (Pages 75 - 82)

Report of the Director of Governance & Legal Services.

12 Forward Plan (Pages 83 - 86)

Report of the Director of Governance & Legal Services.

13 Future meetings

Davina Fiore

Director Governance & Legal Services

Date: Tuesday, 5 February 2019

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