

APPOINTMENT COMMITTEE

20 JUNE 2018

Present: County Councillor Michael(Chairperson)
County Councillors Mackie, Robson, Wild and Williams

1 : APOLOGIES

There were no apologies for this meeting.

2 : DECLARATIONS OF INTEREST

There were no declarations of interest for this meeting.

3 : TERMS OF REFERENCE

The Terms of Reference were as follows:-

“To discharge the functions of the authority in respect of the appointment and dismissal of Chief Officers and Deputy Chief Officers (as defined in the Local Authorities (Standing Orders) (Wales) Regulations 2006) and the statutory Head of Democratic Services, in accordance with the Employment Procedure Rules and other relevant Council policies and procedures.”

4 : MINUTES

The minutes of the 5 June 2018 were approved as a correct record.

5 : EXCLUSION OF THE PUBLIC

RESOLVED: That the public be excluded during the discussion on the following item of business on the grounds that, if members of the public were present during the discussion, because of the nature of the business to be transacted there would be disclosure to them of the except information as defined in Part 4 of Schedule 12A of the Local Government Act 1972 and as described below:-

Paragraph 12 – Information relating to an applicant to become an employee of the Authority; and

Paragraph 13 – Information which was likely to reveal the identity of an individual.

6 : APPOINTMENT OF ASSISTANT DIRECTOR STREET SCENE

The Committee was convened to interview the one shortlisted candidate put forward by the Committee on 5 June 2018 following the outcomes from the Assessment Centre.

The Committee was advised that Candidate 1 had withdrawn from the process.

As part of the interview process the candidate made a 10 minute presentation and Members were given an opportunity to probe and question the content of the

presentation. This was followed by formal set questions and two mandatory questions.

At the end of the interview process the Committee deliberated on the performance of each candidate against the competencies and model responses.

The Committee agreed that they were able to appoint to the post of Assistant Director Street Scene.

RESOLVED:

1. That Matthew Wakelam be appointed Assistant Director Street Scene at the spot annual salary associated with the post:
2. The selection process had been conducted in accordance with the appointments process and the candidate had been treated equally and fairly.