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## AGENDA

<b>Committee</b>	DEMOCRATIC SERVICES COMMITTEE
<b>Date and Time of Meeting</b>	THURSDAY, 24 MAY 2018, 3.45 PM
<b>Venue</b>	FERRIER HALL, CITY HALL, CATHAYS PARK, CARDIFF
<b>Membership</b>	Councillor Jones-Pritchard (Chair) Councillors Burke-Davies, Ford, Goddard, Goodway, Kelloway, Lister, McKerlich, Murphy, Naughton, Sandrey and Wong

### 1 **Apologies for Absence**

To receive apologies for absence.

### 2 **Declarations of Interest**

To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.

### 3 **Minutes** (*Pages 3 - 6*)

To approve as a correct record the minutes of the meeting 5 February 2018.

### 4 **Designation of Head of Democratic Services** (*Pages 7 - 10*)

*Report of the Director of Governance and Legal Services and Monitoring Officer*

**Davina Fiore**

**Director Governance & Legal Services**

Date: Friday, 18 May 2018

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