



County Hall
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AGENDA

Committee	CONSTITUTION COMMITTEE
Date and Time of Meeting	THURSDAY, 15 MARCH 2018, 5.00 PM
Venue	COMMITTEE ROOM 2 - COUNTY HALL
Membership	Councillor Goodway (Chair) Councillors Berman, Burke-Davies, Carter, Keith Jones, Goddard, Jones-Pritchard, Lister, Kelloway, McEvoy, Mckerlich and Wong

1 **Apologies**

To receive apologies for absence.

2 **Declarations of Interest**

To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.

3 **Membership of Committee**

The Council at its meeting on 25 January 2018 appointed Councillor Ashley Lister to replace Cllr Saeed Ebrahim on this Committee.

4 **Minutes** (*Pages 1 - 4*)

To approve as a correct record the minutes of the meeting 8 January 2018.

5 **Responsibility for Air Quality Management Functions** (*Pages 5 - 8*)

Report of the Director of Governance & Legal Services.

6 **Contract and Finance Procedure Rules** (*Pages 9 - 124*)

Report of the Corporate Director Resources and Director of Governance & Legal Services.

- 7 **Recording of Council Meetings (Audio, Visual or Social Media)** (*Pages 125 - 140*)
Report of the Director of Governance & Legal Services
- 8 **Ward Member Consultation** (*Pages 141 - 144*)
Report of the Director of Governance & Legal Services.
- 9 **All-Party Council Groups** (*Pages 145 - 148*)
Report of the Director of Governance & Legal Services.
- 10 **Scrutiny Committee Size and Membership of Task and Finish Groups**
(*Pages 149 - 162*)
Report of the Director of Governance & Legal Services.
- 11 **Forward Work Plan** (*Pages 163 - 166*)
Report of the Director of Governance & Legal Services.
- 12 **Frequency of Meetings**

Davina Fiore

Director Governance & Legal Services

Date: Friday, 9 March 2018

Contact: Gill Nurton, 02920 872434, a.redmond@cardiff.co.uk

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