

## APPOINTMENT COMMITTEE - DIRECTOR OF GOVERNANCE & LEGAL SERVICES

17 MAY 2016

Present: Councillor Bale (Chairperson).  
Councillors Hinchey, Margaret Jones, Magill and McKerlich.

### 9 : APOLOGIES

No apologies were received.

### 10 : DECLARATIONS OF INTEREST

No declarations of interests were received.

### 11 : TERMS OF REFERENCE

To discharge the functions of the authority in respect of the appointment and dismissal of Chief Officers and Deputy Chief Officers (as defined in the Local Authorities (Standing Orders) (Wales) Regulations 2006) and the statutory Head of Democratic Services, in accordance with the Employment Procedure Rules and other relevant Council policies and procedures.

### 12 : EXCLUSION OF THE PUBLIC

RESOLVED - That the public be excluded during the discussion on the following item of business on the grounds that, if members of the public were present during the discussion, because of the nature of the business to be transacted there would be disclosure to them of except information as defined in Part 4 of Schedule 12A of the Local Government Act 1972 and as described below:

Paragraph 12 – Information relating to an applicant to become an employee of the Authority; and

Paragraph 13 – Information which was likely to reveal the identity of an individual.

### 13 : MINUTES

The minutes of the Appointment Committee on 9 May 2016 were approved and signed as a correct record.

### 14 : APPOINTMENT OF DIRECTOR GOVERNANCE AND LEGAL SERVICES.

The Committee was convened to interview the shortlist of candidates approved by the Committee on 9 May 2016 following the outcomes from the Assessment Centre. Three candidates had been shortlisted.

As part of the interview process the Candidate made a 10 minute presentation and Members were given an opportunity to probe and question the content of the

presentation. This was followed by formally agreed set questions and two mandatory questions.

At the end of the interview process the Committee deliberated on the performance of each candidate against the competencies and model responses.

The Committee agreed that they were able to appoint to the post of Director of Governance and Legal Services subject to satisfactory reference from their last role.

RESOLVED – That the Committee

1. subject to the receipt of satisfactory references from the current employer Candidate 2 be appointed Director of Governance and Legal Services at the spot annual salary associated with the post;
2. the selection process had been conducted in accordance with the appointments process and each candidates had been treated equally and fairly. The successful candidate was appointed on merit.

15 : DISMISSAL

There was no requirement for this item.

*The meeting terminated at 14.05 pm*