

Appendix 1

POLICY REVIEW & PERFORMANCE SCRUTINY COMMITTEE - DRAFT FORWARD WORK PROGRAMME

February – May 2020

Meeting Date	Type of Scrutiny	Title and Description of Report	Invitees & Consultees
19 February 2020	Pre-Decision	<p>Budget Proposals 2020/21</p> <p>To consider overarching corporate wide budget proposals, and focus on Directorates within the Committees Terms of Reference.</p>	<p>Cllr Chris Weaver Cabinet Member Modernisation and Performance Chris Lee, Corporate Director Resources Ian Allwood, Head of Finance</p> <p>Gareth Newell, Head of Performance & Partnerships</p> <p>Philip Lenz, Chief HR Officer, Tracey Thomas, Acting Senior HR People Partner</p> <p>Neil Hanratty, Director of Economic Development Davina Fiore, Director Legal & Governance</p>
19 February 2020	Pre-Decision	<p>Corporate Plan 2020/23</p> <p>To consider the Capital Ambition Renewed Policy Agenda & Corporate Plan. The Councils commitment to equalities will be integrated into this refreshed Corporate Plan.</p>	<p>Cllr Huw Thomas, Leader Cllr Chris Weaver Cabinet Member Modernisation and Performance Paul Orders, Chief Executive Sarah McGill, Corporate Director Gareth Newell, Head of Performance & Partnerships</p> <p>Dylan Owen, Head of Cabinet Office</p>
11 March 2020	Pre-Decision	Core Office	<p>Cllr Russell Goodway Cllr Chris Weaver</p>

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		<p>(including Callaghan Square & Wilcox House).</p> <p>To consider the Cabinet report presenting the full business case for the new Core Office accommodation for the Council</p>	<p>Neil Hanratty, Director of Economic Development Chris Lee, Corporate Director Resources</p>
<p>11 March 2020</p>	<p>Short Scrutiny Inquiry</p>	<p>Procurement (1)</p> <p>Scoping ongoing / possible areas of focus - to examine the Council's approach to Procurement, focussing on streamlining systems, effective contract management, and delivering the social value of procurement spend.</p>	<p>Cllr Chris Weaver, Cabinet Member Modernisation and Performance Chris Lee, Corporate Director Resources Steve Robinson, Operational Manager, Commissioning & Procurement.</p>
<p>11 March 2020</p>	<p>Progress update/ monitoring</p>	<p>Digital Strategy</p> <p>To consider progress in delivering the Councils Digital approach to the delivery of services.</p>	<p>Cllr Chris Weaver Cabinet Member Modernisation and Performance Isabelle Bignall, Chief Digital Officer</p>
<p>11 March 2020</p>	<p>Monitoring</p>	<p>Budget M9 2019/20</p> <p>To consider the financial position of the Council at month 9 and projected outturn.</p>	<p>Cllr Chris Weaver, Cabinet Member Modernisation and Performance Chris Lee, Corporate Director Resources Ian Allwood, Head of Finance</p>
<p>11 March 2020</p>	<p>Pre-decision</p>	<p>Property Strategy</p>	<p>Cllr Russell Goodway</p>

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Meeting Date	Type of Scrutiny	Title and Description of Report	Invitees & Consultees
		To consider a Cabinet report presenting the Council's new 5 year Property Strategy	Neil Hanratty, Director of Economic Development Strategic Estates Manager
April		(No meeting programmed)	
13 May 2020	Monitoring	Capital Ambition Delivery Programme 6 monthly monitoring report	Cllr Huw Thomas, Leader Cllr Chris Weaver Cabinet Member Modernisation and Performance Paul Orders, Chief Executive Sarah McGill, Corporate Director
13 May 2020	Short Scrutiny Inquiry	Procurement (2) Scoping ongoing / possible areas of focus - to examine the Council's approach to Procurement, focussing on streamlining systems, effective contract management, and delivering the social value of procurement spend.	Cllr Chris Weaver, Cabinet Member Modernisation and Performance Chris Lee, Corporate Director Resources Steve Robinson, Operational Manager, Commissioning & Procurement.
13 May 2020	Briefing	Virtual Assistant ChatBOT Demonstration of ChatBOT and briefing on capabilities.	Cllr Chris Weaver, Cabinet Member Modernisation and Performance Isabelle Bignall, Chief Digital Officer Rachel Bishop, Operational Manager Customer Services