

COUNCIL:

20 JUNE 2019

REPORT OF THE DIRECTOR OF GOVERNANCE AND LEGAL SERVICES

**PROGRAMME OF COUNCIL, CABINET & ORDINARY COMMITTEE MEETINGS
2019/20**

Reason for this report

1. To receive the final programme of Full Council, Cabinet and Committee meetings for the period July 2019 to August 2020 following changes made in consultation with the elected Chairs of Committees for the Municipal Year 2019 - 2020.

Background

2. The Annual Council meeting is required to approve a programme of ordinary meetings of Council, and a provisional programme of meetings for Council Committees (Council Meeting Procedure Rules, Rule 2(b) (xvii) and (xviii)).
3. The Annual Council at its meeting 23 May 2019 approved the programme of Full Council, Cabinet and Committee meetings for the period June 2019 to August 2020, subject to further consultation with elected Chairs of Committees.

Issues

4. Attached as Appendix A is the Programme of Council, Cabinet and Committee meetings from July 2019 to August 2020.
5. The programme of meetings conforms with the agreed meeting times and days established through the Members' Meetings Survey undertaken in May 2017 and agreements determined by individual Committees around preferred meeting day and time.

Legal Implications

6. Welsh Government has issued statutory guidance (under section 6 of the Local Government (Wales) Measure 2011), which the Council must have regard to when considering the times and intervals of its meetings.
7. In summary, the guidance states that:
 - Work and other commitments make setting a programme of meetings that suits all Members difficult;
 - Welsh Government does not wish to prescribe the number/timings of meetings; and

- it is important that Authorities proactively review their meeting arrangements, by way of example, the guidance states that “What may have been tradition or an arrangement which suited the previous generation of Councillors will not necessarily serve the interests of the new intake.”

8. The guidance requires the Council to survey its Members in respect of times and intervals in which meetings of the local authority are held at least once a term and preferably shortly after the new council is elected. A survey of Members was undertaken in May 2017 and the programme of future meetings reflects the results of the survey and agreements made by individual Committees around preferred start times.

Financial Implications

9. There are no financial implications arising from this report

RECOMMENDATION

The Council is recommended to note the Programme of Council, Cabinet and Committee meeting dates for July 2019 – August 2020.

DAVINA FIORE

Director of Governance and Legal Services and Monitoring Officer

14 June 2019

The following Appendices are attached:

Appendix A Programme of Council, Cabinet and Committee meetings from July 2019 to August 2020.