

APPENDIX 3

Contemporaneous notes of consultation meetings:

- Staff meeting, Cantonian High School, 13th February 2019
- Governing Body meeting, Cantonian High School, 13th February 2019
- Public meeting, held at Cantonian High School, 13th February 2019
- School Council meeting, Cantonian High School, 20th February 2019
- Staff meeting, Riverbank Special School and Woodlands High School, 20th February 2019
- Public meeting, held at Ty Gwyn School, 20th February 2019
- School Pupils meeting, Riverbank Special School, 13th March 2019
- School Council meeting, Woodlands High School, 21st March 2019

Present: Janine Nightingale (SOP), Michele Duddridge Hossain (SOP), Brett Andrewartha (SOP), Anita Batten (HR), Els Rowlands (HR), Rosalie Phillips (SOP), Cerys Richardson (SOP), Shirley Karseras (SOP)

Please note: The following is not a transcript but a contemporaneous note of the meeting.

Heading	Action
<p>Michele Duddridge Hossain (MDH) opened the meeting, welcomed staff and introduced officers.</p> <p>MDH advised that notes of the meeting were being taken and would form part of the consultation feedback; individual members of staff would not be identified.</p> <p>There was a presentation from MDH setting out details of the proposal:</p> <ul style="list-style-type: none"> • 21st Century School • Background • What is being proposed • Catchment areas for secondary schools included in Band B Programme • Community secondary school places • Autistic Spectrum Condition (ASC) provision • Special Schools • Site map • Condition and Suitability • Condition categories • Suitability criteria • Quality and Standards • What are the benefits of the proposal? • What are the potential disadvantages of the proposal? • Risks • Alternatives considered • Finance • HR • Other considerations • What happens next? <p>Anita Batten (AB) from HR advised that the proposal was positive with the proposed expansion of all three schools. The Governing Bodies would need to assess staffing levels and estates requirements and would be looking to support staff seeking redeployment. There would be regular dialogue with trade unions, staff and governing bodies throughout the process.</p>	

Experience of delivering Eastern High and Cardiff West Community High School and there would be opportunities for staff to input to the design process.

Eastern High operates on a shared site with Cardiff and Vale College (CAVC) and have a joint management committee made up of representatives from both Governing Bodies.

A member of staff expressed concerns around safeguarding during construction.

JN – there would be complete separation during construction, DBS checks and onsite security measures. Contractors are obliged to provide benefits as part of the contract and can use as part of curriculum learning.

S – how would the building work if an extension was required?

JN – looking at one building but three schools and the benefits that would accrue from this e.g. catering/estates. The cost of having one building will be £12m less than building three separate schools. The need to futureproof will be considered as part of the design; Eastern High School and Cardiff West Community High School were developed on the basis of infrastructure being able to support future growth. Teaching groups were involved in the design of each and resulted in changes being made e.g. Eastern High opted for four labs and four teaching labs rather than eight labs. Learning from Eastern High has been implemented at Cardiff West Community High School.

The development at Plasdwr will result in 7000 new homes and whilst there will be a new high school as part of the development, we need to consider the impact on the wider area; need to ensure flexibility to meet demand and curriculum needs.

S – looking at this from an ALN perspective and excited. The campus arrangement at Ysgol y Deri in the Vale works well and see this as a good opportunity for the school.

JN – have looked at Penarth Learning Campus and the positives from co-locating.

S – would there be a new main entrance during the build?

JN – this has not been determined; we are at the beginning of the process and need to get approval for the proposal to proceed first but would be looking to minimise disruption. There will be lots of consideration given to this as part of the design/logistics of build; want to have the best location and access points for the school.

S – would the old buildings be demolished afterwards?

JN – the old building would have to be removed once the new build was established but would look to do this between May – September following exams.

S – how soon would any changes happen?

JN – a decision on the proposal is expected in Autumn 2019. Subject to approval the next stages would be tender, design and planning permission; two years away from any build.

S – would IT facilities be shared?

JN – separate IT systems. Looking to share outdoor facilities in particular but looking to deliver fully compliant schools.

S – the alternative is to do nothing

JN – not an option. Cantonian High School is a D condition school; both special schools have been categorised C for condition but D for suitability (high unsuitable); sufficiency issues also.

JN advised that staff will be updated as the proposal is progressed. She thanked the staff and the meeting closed.

Present: Janine Nightingale (SOP), Michele Duddridge Hossain (SOP), Brett Andrewartha (SOP), Anita Batten (HR), Rosalie Phillips (SOP), Cerys Richardson (SOP), Shirley Karseras (SOP)

Please note: The following is not a transcript but a contemporaneous note of the meeting.

Heading	Action
<p>Janine Nightingale (JN) opened the meeting, welcomed governors and introduced officers. The meeting with staff had been positive and a public meeting was being held at 7pm.</p> <p>Notes of the meeting were being taken and would form part of the consultation feedback.</p> <p>There was a presentation from Michele Duddridge Hossain (MDH) setting out details of the proposal:</p> <ul style="list-style-type: none"> • 21st Century School • Background • What is being proposed • Catchment areas for secondary schools included in Band B Programme • Community secondary school places • Autistic Spectrum Condition (ASC) provision • Special Schools • Site map • Condition and Suitability • Condition categories • Suitability criteria • Quality and Standards • What are the benefits of the proposal? • What are the potential disadvantages of the proposal? • Risks • Alternatives considered • Finance • HR • Other considerations • What happens next? <p>Anita Batten (AB) from HR advised that the proposal was positive with the proposed expansion of all three schools. The Governing Body would need to take account of workforce planning, delivery within a new building, opportunities for those seeking redeployment, consultation with trade unions and staff and joint governance arrangements.</p>	

C- the Governing Body welcome the proposal, recognise that there are challenges and that the proposal is not taking place in a vacuum. There has been an ongoing improvement programme across the school and this will continue in parallel with the new developments. The school is looking to attract parents through high standards of performance and new school buildings would support this.

AB – the positive impact of new buildings can be seen at Eastern High and Cardiff West Community High School.

G – Community Governor and concerned about traffic. Has a full feasibility being undertaken?

MDH – recognise concerns and appreciate that the working title of the proposals (Doyle Avenue) may have impacted on this. An initial assessment has been completed and additional work will need to be undertaken. Looking at ways of increasing active travel.

JN – initial study undertaken to establish whether the proposal is feasible and further work will need to be undertaken in order to gain planning permission if progressing.

G – the letter to residents assumes internet access; no access to documents and people are not aware of the consultation; the dates of meeting should have been in the letter.

C- want to ensure community communications and that booklets are available across the local area.

It was agreed that hard copies of the consultation document would be posted out to residents.

G – want full engagement with the whole community. Issues with current access points with significant road narrowing at different points; cycle ways and walk ways need to be provided in order to encourage walking/cycling.

MDH – master planning approach reflects modal shift; expectation that developers consider these within sites however there are issues to consider where new sites connect with existing infrastructures

G – not all parents will be happy for children to walk/cycle.

MDH –there will be a need for education alongside infrastructure improvements.

G – will there still be access to green space?

MDH – all aspects of the new build will have to be compliant e.g. classrooms, toilets, outdoor areas.

G – the development at Llanishen High School with the 4G pitch is very positive.

JN – there is sufficient room on site to be fully compliant including 3G pitches, environmental areas, outdoor classrooms and softer landscaping. Benefits for Riverbank who will have access to a wide range of facilities.

G – the Llanishen model is working well and would be welcome here; opportunity to develop sport and very exciting. Close links to Fairwater Rugby Club and would be looking to develop further.

JH – will want to develop as a community Hub.

G – traffic has to be addressed

G – potential to look at staggered start/finish times

G – governor with responsibility for health & safety; big challenge and need to action plan for new build to ensure procedures are in place.

JN – a very strong health & safety plan would be in place with complete separation between operational site/building site. Need to consider how build can support learning/curriculum development.

G – could help to support career options. What is included e.g. cricket pitch.

JN – sports facilities are to be multiuse to allow for a broad range of activities. If progressed we will work with the school on detailed design.

G – will there be one common access point or a number of separate ones.

MDH – would expect there to be different access point; this would be considered as part of design process

JN thanked governors and the meeting closed.

Present: Janine Nightingale (SOP), Michele Duddridge Hossain (SOP), Brett Andrewartha (SOP), Rosalie Phillips (SOP), Cerys Richardson (SOP), Shirley Karseras (SOP)

Please note: The following is not a transcript but a contemporaneous note of the meeting.

Heading	Action
<p>Janine Nightingale (JN) opened the meeting, welcomed those present. Consulting on a proposal and here to listen.</p> <p>Contemporaneous notes of the meeting were being taken and would form part of the consultation feedback.</p> <p>There was a presentation from Michele Duddridge Hossain (MDH) setting out details of the proposal:</p> <ul style="list-style-type: none"> • 21st Century School • Background • What is being proposed • Catchment areas for secondary schools included in Band B Programme • Community secondary school places • Autistic Spectrum Condition (ASC) provision • Special Schools • Site map • Condition and Suitability • Condition categories • Suitability criteria • Quality and Standards • What are the benefits of the proposal? • What are the potential disadvantages of the proposal? • Risks • Alternatives considered • Finance • HR • Other considerations • What happens next? 	
<p>P – where would access points be?</p> <p>MDH – an initial transport assessment was undertaken with further work required if the proposal is progressed. Active travel would be encouraged and special school traffic would be managed to ensure a controlled flow of traffic. A community governor on the Governing Body has</p>	

<p>also expressed concern about traffic on Doyle Avenue.</p> <p>JN – if highways issues were not resolved as part of design, planning permission would not be granted. Consulting on a proposal with no decision to proceed taken and general feasibility at this stage.</p> <p>P – you don't know where the access points will be?</p> <p>JN – access points will depend on where the schools would be sited and there would be detailed discussions around this.</p> <p>MDH – consultation is seeking views on a proposal.</p> <p>P – what age range does Riverbank serve?</p> <p>JN – Riverbank is for primary aged pupils (4 – 11) and Woodlands is for secondary age pupils (11 – 19).</p> <p>P – have concerns about young children being on the site.</p> <p>JN – there is sufficient space on site for all three schools; proposing one building. Bae Baglan in Neath Port Talbot has a high school, a primary school and a special school on one site; one building with separate entrances and play spaces. Riverbank would benefit from extended sports facilities, science labs and other facilities. Schools would be segregated but able to access facilities.</p> <p>MDH – there are already very young pupils at the ICC on the Cardiff West Community High School site up at Michaelston. Pupils respond positively and other LAs are developing 3-16/19 schools. Positive interactions at other schools and working well.</p>	
<p>P – one building but three schools? Woodlands pupils were at Cantonian previously in the SRB which was a fantastic experience and children flourished; the proposal will benefit all pupils.</p> <p>JN – opportunities for schools to work together. The proposal is the largest Band B project in Wales and will be closely scrutinised.</p> <p>P – where will the building be sited?</p> <p>JN – open mind in terms of location; think that where the current high school is now is the best place but nothing has been decided; the existing buildings would have to be demolished first and it may be necessary to put the whole school in temporary accommodation for the duration of the building works. Would look to prioritise high school build and anticipate siting at the top end of the site.</p> <p>P – disruption for pupils is a concern.</p> <p>JN – nine months consultation process, one year to gain planning consent and two years construction. Any move would be done over the summer holiday period with high quality interim accommodation provided.</p> <p>H/T – the school has highest outcomes at the moment.</p> <p>JN – there will be the draw of a new school; Eastern High now has a waiting list.</p>	

P – what sports facilities will there be?

JN – there won't be a pool but will have a range of facilities to support 21st Century curriculum; will want to see full community use of facilities.

P – it would be lovely to see a thriving school as part of the community.

P – what will happen if planning permission is refused?

JN – pre-planning engagement will provide the opportunity to address any issues raised. Working with a planner around feasibility/requirements and will provide a 3D computer generated fly through to allow Planning to see what the school would look like.

P – how many pupils are there at the moment?

HT – 650 at present and looking at an increasing number year on year.

MDH – the school is on a positive journey and want a thriving school.

JN – 4,500 children in the primary system with 3,000 high school places. Growing population and need to increase the number of secondary school places.

P – what will happen to the Riverbank and Woodlands sites?

JN- Woodlands site likely to be retained. Riverbank is a very small site and may choose to keep for educational needs.

P – what about Llantrisant Road?

BA – primary school provision is being planned for 2021; first of four primaries and a high school planned for 2026 but more likely to be 2036 with the new high new coming on line mid-point.

P – will residents be consulted with once the plans are drawn up?

JN – yes, as part of planning application process.

P – residents only received letters regarding the temps when they were already half way up.

MDH – emergency situation which had to be addressed with planning applied for as the units were installed.

P – there was a subsequent rat infestation.

JN – understand that as residents you have concerns. Issues at all schools and looking to address.

JN thanked those present and the meeting closed.

Present: Vinnie Mott (Transport and Planning), Angela Withey (SOP - PM), Rosalie Phillips (SOP), Shirley Karseras (SOP)

Please note: The following is not a transcript but a contemporaneous note of the meeting.

No	Heading	Action
	<p>A meeting with the members of the school council took place during their lunch break. The basis was to engage with the pupils of the school in relation to gathering their opinions on the proposal.</p> <p>Question and comments were noted as follows:</p> <p>1. Will Riverbank School feed into Cantonian High School? RP – no, the proposal is about moving Riverbank and Woodlands onto the same site as Cantonian but they would continue to operate as 3 separate schools.</p> <p>2. What is the timeline of the new school build? RP – the current Cantonian accommodation would close and the children would be moved into temporary accommodation. Riverbank and Woodlands would remain in their existing locations. The new school would be built and then all children would move into the new school accommodation.</p> <p>3. Children stated that they were aware that a new school could attract more pupils to attend Cantonian High School that currently opt to attend other schools out of catchment. Noted</p> <p>4. Would the number of children at Cantonian increase? RP – yes the proposal is that it would increase from the current 6FE to an 8FE school.</p> <p>5. How would the children from Riverbank cope with the change? RP – This would be something that AW as PM would manage very closely with the school. The children would remain on their current site and only move across when the building would be finished.</p> <p>6. How much would it cost? RP – The proposal is part of the Band B phase of the Council and WG's 21st Century School Programme which has set circa £284 million of investment into school improvements. This project is estimated to cost around 20% of this figure.</p> <p>7. Is this a survey to get opinions of the school council? RP - As part of the consultation process Cardiff Council is seeking the opinions of all people involved with the school and the school site. We are requesting that the school council act on our behalf and obtain as many opinions as possible from their fellow students by asking them to complete the pupil questionnaire.</p>	

	<p>8. Where will all the Cantonian students go to during the demolition? RP – It is likely that more temporary accommodation would be used to house students on the existing site throughout demolition and construction phases</p> <p>9. When will demolition begin? RP – This is only a proposal at this stage. We are gathering opinions and will then write a consultation report which will be submitted to the Council Cabinet in May. The proposal will have to be approved by the WG which would not be until the end of this year at the earliest.</p> <p>10. Will moving impact on studies? Year 9 are too big to fit into existing classrooms. AW – as PM, there would be a close relationship between herself, the students, and the school to ensure that any disruption would be minimised.</p> <p>11. One student felt that fellow students would not care or have an opinion and that to ask them would not be recommended. Noted</p> <p>12. Have we engaged with the primary schools as they will be the ones that are going to inherit it? RP – Yes. As part of the consultation process, Cardiff Council will be engaging with all the schools involved in the proposal including Riverbank, Woodlands and the primary schools within the Cantonian High School catchment area.</p> <p>13. The students will still need access to the same facilities through the build period so that their studies aren't affected. AW – Any disruption would be kept to a minimum.</p> <p>14. How would the transport and access of children from the special schools affect the students from Cantonian? AW – This would be worked out carefully with the designers and planners. It may be that there would be separate entrances for each school or staggered start and finish times for each school.</p> <p>15. How would the physical outside space at Cantonian be affected? RP – The site at Cantonian is currently much larger than any other secondary school in Cardiff. The outside area would be split into separate areas for the separate schools. Cantonian High School would have the recommended size for a secondary school of 8 FE.</p>	
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	<p>16. How would we show pupils transferring from primary school what the school was going to be like? This can be a difficult time for children under normal circumstances.</p> <p>RP – Year 6 pupils would be able to see the plans and artist impressions of the new build.</p> <p>RP then asked the children to think of the possible benefits a new school would bring. The following points were noted:</p> <ul style="list-style-type: none"> • It would be great to not have Drama and DT lessons in porta cabins but in specifically designed classrooms. • Overall better use of technology would be advantageous • It is easier to learn by having better technology • A more modern, updated school would be good • Bigger school would be good • Better science rooms would be beneficial • There would be an improvement in litter problems as people would have more respect for a new school <p>VM then gave a short synopsis of the possible ways that children could arrive at school safely whilst being aware of environmental impacts.</p>	
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Schools Programme
Record of Riverbank and Woodlands Staff Meeting
TY Gwyn Special School – Wednesday 20 February 2019



Present: Janine Nightingale (SOP), Michele Duddridge Hossain (SOP), Brett Andrewartha (SOP), Anita Batten (HR), Els Rowlands (HR), Ian Warburton (SOP)

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Heading	Action
<p>Michele Duddridge Hossain (MDH) opened the meeting, welcomed staff and introduced officers.</p> <p>MDH advised that notes of the meeting were being taken and would form part of the consultation feedback; individual members of staff would not be identified.</p> <p>There was a presentation from MDH setting out details of the proposal:</p> <ul style="list-style-type: none"> • 21st Century School • Background • What is being proposed • Catchment areas for secondary schools included in Band B Programme • Community secondary school places • Autistic Spectrum Condition (ASC) provision • Special Schools • Site map • Condition and Suitability • Condition categories • Suitability criteria • Quality and Standards • What are the benefits of the proposal? • What are the potential disadvantages of the proposal? • Risks • Alternatives considered • Finance • HR • Other considerations • What happens next? <p>S - a member of staff expressed concerns about locating all the schools in one building.</p> <p>JN - it was explained that by means of good design and implementation of controlled access, it would be perfectly feasible to co-locate the three schools in one building if that was the final design adopted. Similar arrangements have been successful elsewhere for example Bae Baglan, The Bridge and Penarth</p>	

Learning Campus. A design centred on a single building would potentially yield opportunities e.g. one kitchen with a number of separate eating areas.

AB – this may also have implications for the workforce; Pooling of money resources to efficiently secure central services such as cleaning would need to be agreed by the schools.

S – implications for cleaning and catering jobs for example, these will definitely change ?

AB/JN – it is not possible to say at this stage; the recent establishment of Cardiff West Community High School in a new facility is continuing to operate with the existing catering services so a change is not inevitable

S – how will the 70m budget be broken down between the schools?

JN - experience of delivering Eastern High and Cardiff West Community High School and there would be opportunities for staff to input to the design process.

Eastern High operates on a shared site with Cardiff and Vale College (CAVC) and have a joint management committee made up of representatives from both Governing Bodies.

S – a member of staff expressed concerns around safeguarding during construction.

JN – there would be complete separation during construction, DBS checks and onsite security measures. Contractors are obliged to provide benefits as part of the contract and can use as part of curriculum learning.

S – how would the building work if an extension was required?

JN – looking at one building but three schools and the benefits that would accrue from this e.g. catering/estates. The cost of having one building will be £12m less than building three separate schools. The need to futureproof will be considered as part of the design; Eastern High School and Cardiff West Community High School were developed on the basis of infrastructure being able to support future growth. Teaching groups were involved in the design of each and resulted in changes being made e.g. Eastern High opted for four labs and four teaching labs rather than eight labs. Learning from Eastern High has been implemented at Cardiff West Community High School.

The development at Plasdwr will result in 7000 new homes and whilst there will be a new high school as part of the development, we need to consider the impact on the wider area; need to ensure flexibility to meet demand and curriculum needs.

S – looking at this from an ALN perspective and excited. The campus arrangement at Ysgol y Deri in the Vale works well and see this as a good opportunity for the school.

JN – have looked at Penarth Learning Campus and the positives from co-locating.

S – would there be a new main entrance during the build?

JN – this has not been determined; we are at the beginning of the process and need to get approval for the proposal to proceed first but would be looking to minimise disruption. There will be lots of consideration given to this as part of the design/logistics of build; want to have the best location and access points for the schools.

S – would the old buildings be demolished afterwards?

JN – the old building would have to be removed once the new build was established but would look to do this between May – September following exams.

S – how soon would any changes happen?

JN – a decision on the proposal is expected in Autumn 2019. Subject to approval the next stages would be tender, design and planning permission and two years away from any build.

S – would IT facilities be shared?

JN – separate IT systems. Looking to share outdoor facilities in particular but looking to deliver fully compliant schools.

S – the alternative is to do nothing

JN – not an option. Cantonian High School is a D condition school; both special schools have been categorised C for condition but D for suitability (high unsuitable); sufficiency issues also.

JN advised that staff will be updated as the proposal is progressed. She thanked the staff and the meeting closed.

Present: Janine Nightingale (SOP), Michele Duddridge Hossain (SOP), Brett Andrewartha (SOP), Anita Batten (HR), Els Rowlands (HR), Ian Warburton (SOP)

Please note: The following is not a transcript but a contemporaneous note of the meeting.

Heading	Action
Meeting with parents & Governors	
<p>Janine Nightingale (JN) opened the meeting, welcomed those present. Consulting on a proposal and here to listen.</p> <p>Contemporaneous notes of the meeting were being taken and would form part of the consultation feedback.</p> <p>There was a presentation from Michele Duddridge Hossain (MDH) setting out details of the proposal:</p> <ul style="list-style-type: none"> • 21st Century School • Background • What is being proposed • Catchment areas for secondary schools included in Band B Programme • Community secondary school places • Autistic Spectrum Condition (ASC) provision • Special Schools • Site map • Condition and Suitability • Condition categories • Suitability criteria • Quality and Standards • What are the benefits of the proposal? • What are the potential disadvantages of the proposal? • Risks • Alternatives considered • Finance • HR • Other considerations • What happens next? <p>The following comments /questions were raised.</p>	

P: is it correct that Woodlands and Riverbank would not transfer until the new schools have been built and transition plans would be in place to reduce anxiety and help the transfer.

P: with regard to the design of facilities it is very important to have consultation with staff as this will enable the LA to fit out the schools as required (using expert advice) e.g. furniture and colours as well as specialist facilities.

P: when the design phase begin will there be dialogue with teachers as this will allow the project to hit the ground running.

Chair: We should look at not just imposing existing ideas/features and facilities but thinking what could be done e.g. setting up a flat that makes older children more prepared for self-sufficiency.

P: Riverbank needs facilities commensurate with Ty Gwyn.

JN: the new school builds will not be ready until 2023;

- 1 year consultation
- Spring 2021 to be built for Sept 2023

P: Cantonian pupils will be on site while the build is taking place.

JN: temporary accommodation is of better quality with better facilities than the existing school buildings; feasible to build with the children on site with the new build possibly at the north end of the site. Cantonian High School staff/Governing Body main concern was traffic, but otherwise happy about the project.

P: How will pupils be segregated?

JN: (As in Bae Baglan) controlled access/egress facilities shared as required.

P: Can pupils from all schools mix?

JN: There will be entrance controls

Chair: working together will be better.

MDH: The facilities will be separate and there will be access controls.

P: How are the schools going to be arranged internally.

JN: looking at a range of options.

P: Will there be more teachers?

JN: yes.

P: will there be the same ratios of children to staff?

JN: we would anticipate employing more staff with appropriate staff/pupil ratios.

P: Not just investing in children, investing in area?

MDH/JN: Yes

JN: Community focused schools, sports teams and revenue raising options for schools.

P: will there is a swimming pool?

JN: Pools are very expensive to maintain and run and may not be the best revenue generators.

P: Will this affect the value of houses?

MDH: if schools are popular this may impact positively on house process however we would like to see all schools performing effectively.

JN: there's a draw to a new-build school. Going from not full to being oversubscribed as with Eastern HS.

JN thanked those present and the meeting closed.



**Schools Programme
Record of School Pupils Meeting
Riverbank Special School
13 March 2019**



Present:

Rosalie Phillips (Project Officer), Rachel Burgess Willis (Project Officer), Shirley Karseras (Project Officer)

Please note: The following is not a transcript but a contemporaneous note of the meeting.

No	Heading	Action
	<p>Officers from the School Planning Team met with a group of children currently attending Riverbank to go through the proposal and discuss how they felt.</p> <p>When asked about their current school the children felt that:</p> <ul style="list-style-type: none">• it was not big enough• the corridors were not wide enough• the doors were not big enough• the classrooms are not big enough with some classes having to share spaces• the hall is small• there weren't enough toilets particularly for those children in the portacabin classroom• the site gets muddy <p>The things that were important to the children were:</p> <ul style="list-style-type: none">• sport• drama and music• quiet space• being close to Woodlands• they liked when pupils from Woodlands visited• older children helping with younger children• ICT• outdoor space• the firepit <p>The children were excited about the proposal to have a new school and had a number of things that they would like to be provided.</p> <ul style="list-style-type: none">• separate classrooms for each class• bigger classrooms (to include reading area/art area/changing area)• Wider corridors• bigger automatic doors	

No	Heading	Action
	<ul style="list-style-type: none"> • ICT • a bigger hall • lifts to allow access for everyone • access to outdoor learning areas • an outdoor shelter with play equipment • a garden • a fire pit with better seats • a First Aid Room • somewhere for muddy shoes • a café area • more/bigger toilets • changing rooms • stage • drama hall/costume space • whole school PA system • cinema/animation room (multi media) • dining hall • turning circle for drop off/pick up • MUGA • new outdoor equipment • a quiet room • a library with seats • a sensory room <p>Officer thanked the children and the session closed</p>	

Present: Rosalie Phillips (SOP), Shirley Karseras (SOP), Richard Payton (Woodlands HS), Classroom Assistant (Woodlands HS)

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No	Heading	Action
	<p>A meeting with the members of the school council took place for an hour after their lunchbreak. The basis was to engage with the pupils of the school in relation to gathering their opinions for the proposal.</p> <p>Discussion centred on likes and concerns for the proposal and was covered over the following headings.</p> <p>1. Facilities</p> <p>Classrooms</p> <ul style="list-style-type: none"> whilst the children currently like their existing classrooms and the furniture they have in them, they felt that bigger classrooms would be better. They felt that classrooms with connecting toilets would be very advantageous for some of the children in their school. There was a request that the classrooms have walk-in cupboards as they would be able to store more stuff in and hence have more space in the classroom. Better soundproofing and dimmable lighting would benefit all children, but especially those with autism. <p>6th form common room</p> <ul style="list-style-type: none"> The current position in the school is that the 6th form use a classroom to have their lunch in when it is not being used for teaching. A designated area would give the children greater independence as they could use it more freely. <p>Dance studio with sprung floor</p> <ul style="list-style-type: none"> The children currently benefit from Rubicon dance but it takes place in the school hall which is used for dining, drama, performances and sport. A specific area would be of benefit. <p>Recording studio</p> <p>IT</p> <ul style="list-style-type: none"> IT suite or ideally more IT within the main classrooms. Currently the ICT facilities are very poor as the network is poor. <p>Breakout areas</p> <ul style="list-style-type: none"> the school currently has a single classroom that they use as a breakout facility to enhance well-being. However they can only facilitate one child at a time. The children would benefit by having more of these areas or a dynamic area that could be partitioned off as and when required. 	

	<p>Parent Café</p> <ul style="list-style-type: none"> • this would be a very useful facility to allow for greater links between the school and the parents. <p>Air conditioning</p> <ul style="list-style-type: none"> • the existing heating systems have had a detrimental effect on learning through periods of warm weather. A working heating control system would be welcomed. <p>2. Outside Space</p> <p>Outdoor classrooms</p> <ul style="list-style-type: none"> • the children enjoy being outside as much as possible as it has a calming effect and currently partake in gardening activities. However the space for these pursuits is very limited in the existing accommodation. Weather proofing any outside space would be ideal as it could be put to optimum use. <p>3. Toilets</p> <ul style="list-style-type: none"> • The preference of the staff and students would not only be to have adjoining toilets to the classrooms but also to have designated male and female toilets. This was something that they felt very strongly about as the pupils felt that they would be embarrassed to use mixed-sex facilities. • Some of the pupils at the school would also require changing facilities as part of the toilet provision. <p>4. Layout / Shared Space</p> <ul style="list-style-type: none"> • As the proposal is for a shared site with 2 other schools, the staff and students are conscious of potential problems that this may create such as bullying. They are requesting that there is reasonable consideration given to allow for adequate separation of spaces, and in particular, the outside spaces. • Woodlands currently share the sports barn facilities with other schools and this has proved problematic at times, resulting in the school having to hire outside facilities which has not been cost effective or beneficial for the pupils. • Woodlands understand the benefits of shared facilities but have real concerns as to how this would practically work. <p>5. Preparation for Life</p> <ul style="list-style-type: none"> • Woodlands feel that there is an amazing opportunity with this proposal to enhance the pathway into work for their students. They currently operate a school café but would love to develop this further into a Going Concern with improvements in the branding. 	
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	<p>Some of the other disciplines that the children see themselves entering into include:</p> <ul style="list-style-type: none"> • Food Technology • Hair & Beauty • Car washing • Catering • DIY • Painting & Decorating • Car maintenance • Social Care <p>Opportunities to develop skills within these professions would be a huge benefit for the pupils as they get ready to leave education and enter adult life.</p> <p>6. Transport</p> <p>The proposal sets out to move Woodlands from its current site to a new location.</p> <p>There are several concerns about this:</p> <ul style="list-style-type: none"> • A number of the pupils live locally and those who can walk • Environmental impact as more people may have to drive • It will take longer to get to and from school, lengthening their day • Currently there are not enough car parking spaces and the new site would need more • Any bike sheds would need to be covered sheds to protect bikes from the elements • The school currently has a shared minibus as part of the West Learning Campus federation and have concerns as to how this would work if the school moved location • The existing school and site have memories for children • The existing site is close to shops which they frequently visit as part of their curriculum 	
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