

COUNCIL:

21 JUNE 2018

REPORT OF THE DIRECTOR OF GOVERNANCE AND LEGAL SERVICES

**PROGRAMME OF COUNCIL, CABINET & ORDINARY COMMITTEE MEETINGS
2018/19**

Reason for this report

1. To receive the finalised programme of Full Council, Cabinet and Committee meetings for the period June 2018 to August 2019 following any changes made or in consultation with the elected Chairs of Committees for the Municipal Year 2018 - 2019.

Background

2. The Annual Council meeting is required to approve a programme of ordinary meetings of Council, and a provisional programme of meetings for Council Committees (Council Meeting Procedure Rules, Rule 2(b) (xvii) and (xviii)).
3. The Annual Council at its meeting 24 May 2018 approved the programme of Full Council, Cabinet and Committee meetings for the period June 2018 to August 2019, subject to further consultation with newly elected Chairs of Committees.

Issues

4. Attached as Appendix A is the Programme of Council, Cabinet and Committee meetings from June 2018 to August 2019.
5. The programme of meetings conforms with the agreed meeting times and days established through the Members' survey on the scheduling and timing of meetings undertaken in May 2017. Where appropriate individual Committees have the ability to determine their own arrangements.

Legal Implications

6. Welsh Government has issued statutory guidance (under section 6 of the Local Government (Wales) Measure 2011), which the Council must have regard to when considering the times and intervals of its meetings.
7. In summary, the guidance states that:
 - Work and other commitments make setting a programme of meetings that suits all Members difficult;
 - Welsh Government does not wish to prescribe the number/timings of meetings; and

- it is important that Authorities proactively review their meeting arrangements, by way of example, the guidance states that “What may have been tradition or an arrangement which suited the previous generation of Councillors will not necessarily serve the interests of the new intake.”

8. The guidance requires the Council to survey its Members in respect of times and intervals in which meetings of the local authority are held at least once a term and preferably shortly after the new council is elected. A survey of Members was undertaken in May 2017 and the programme of future meetings reflects the results of the survey and agreements made by individual Committees around preferred start times.

Financial Implications

9. There are no financial implications arising from this report

RECOMMENDATIONS

The Council is recommended to note the finalised programme of Council, Cabinet and Committee meeting dates for June 2018 – August 2019

DAVINA FIORE

Director of Governance and Legal Services and Monitoring Officer

14 June 2018

The following Appendices are attached:

Appendix A	Programme of Council, Cabinet and Committee meetings from June 2018 to August 2019.
------------	---