

**CYNGOR CAERDYDD**

**CARDIFF COUNCIL**

**ENVIRONMENTAL SCRUTINY COMMITTEE:**

**7 NOVEMBER 2017**

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## **CORRESPONDENCE UPDATE – INFORMATION REPORT**

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### **Background**

1. Following most Committee meetings, the Chair writes a letter to the relevant Cabinet Member or officer, summing up the Committee's comments and recommendations regarding the issues considered during that meeting. This cover report provides a record of those letters and any other correspondence received since the previous Committee meeting.

### **Issues**

2. At the Environmental Scrutiny Committee meetings on the 5 September 2017 and 3 October 2017 Members considered the following items:
  - **5 September** - Managing Street Cleanliness & Total Street Scene in Cardiff;
  - **5 September** - Managing Recycling in Cardiff;
  - **3 October** - Managing Food Hygiene in Cardiff;
  - **3 October** - Cardiff's Taxi Services.
3. After the Environmental Scrutiny Committee meetings the following letters were sent by the Chair of the on behalf of the Committee:
  - A letter to Councillor Michael Michael, Cabinet Member for Clean Streets, Recycling & Environment after the meeting on the 5 September 2017 – attached as **Appendix 1**. The response from Councillor Michael to this letter is attached as **Appendix 2**.

- A letter to Councillor Michael Michael, Cabinet Member for Clean Streets, Recycling & Environment sent after the meeting on the 3 October 2017 – attached as **Appendix 3**. We are currently awaiting a response to this letter.
  - A letter to Councillor Jacqueline Parry, Chair of Cardiff's Licensing & Public Protection Committees sent after the meeting on the 3 October 2017 – attached as **Appendix 4**. We are currently awaiting a response to this letter.
4. In addition to the Environmental Scrutiny Committee meetings listed above the Committee has also been involved in the following joint meetings with the Economy & Culture Scrutiny Committee:
- **18 July 2017** - Pre Decision Scrutiny of: Funding the New Bus Transport Interchange;
  - **13 September 2017** - Call In of Cabinet Decision - Funding The New Bus Transport Interchange.
5. After the Joint meetings the following letters were sent by the Chair on behalf of the Joint Committee:
- A letter to Councillor Russell Goodway, Cabinet Member for Investment & Development after the meeting on the 18 July 2017 – attached as **Appendix 5**. The response from Councillor Goodway to this letter is attached as **Appendix 6**.
  - A letter to Councillor Russell Goodway, Cabinet Member for Investment & Development after the meeting on the 13 September 2017 – attached as **Appendix 7**. The response from Councillor Goodway to this letter is attached as **Appendix 8**.

### **Legal Implications**

6. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising

from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

### **Financial Implications**

7. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

### **RECOMMENDATIONS**

8. The Committee is recommended to note the content of the letters contained in **Appendices 1, 2, 3, 4, 5, 6, 7 and 8.**

**Davina Fiore**

**Director of Governance & Legal Services**

**1 November 2017**