

COMMITTEE BUSINESS REPORT

Background

1. This report provides Members with:
 - i. a correspondence update;
 - ii. an update on the Joint Overview & Scrutiny Committee – Cardiff Capital Region City Deal;
 - iii. an opportunity to discuss the Committee’s updated Work Programme 2018/18; and
 - iv. an opportunity for Members to discuss the Committee’s Forward Work Plan January – April 2019.

Correspondence update

2. Following most Committee meetings the Chair writes a letter to the relevant Cabinet Member or officer, summing up the Committee’s comments and recommendations regarding the issues considered.
3. At the Committee meeting on 8 November 2018, Members received a report detailing the correspondence sent and received up to that meeting. Since then, correspondence has been sent following the Committee meeting on 8 November 2018
4. The list below details the position with regard to responses to correspondence:
 - i. *Response Awaited* – from Councillor Russell Goodway, to the Chair’s letter following scrutiny of plans to regenerate the Dumballs Road area, considered at Committee on 11 October 2018.

- ii. *Response Awaited* – from Councillor Peter Bradbury to the Chair’s letter regarding the Cabinet Response to the Funding of Parks Inquiry report recommendations, considered at Committee on 11 October 2018.
 - iii. *Response Awaited* – from Councillor Bradbury and Councillor Goodway to the Chair’s letter regarding the report to Cabinet on Heritage Buildings, considered at Committee on 8 November 2018.
 - iv. *Response Awaited* – from Councillor Goodway to the Chair’s public letter regarding the report to Cabinet on the Indoor Arena, considered at Committee on 8 November 2018.
 - v. *No Response Required* – from Councillor Goodway to the Chair’s private letter regarding confidential aspects of the report to Cabinet on the Indoor Arena, considered at Committee on 8 November 2018.
 - vi. *No Response Required* – from Councillor Goodway to the Chair’s letter regarding the report to Cabinet on Harbour Drive, Britannia Park, considered at Committee on 8 November 2018.
 - vii. *Response Awaited* – from Councillor Peter Bradbury and Councillor Michael Michael to the letter of Councillor Ramesh Patel, Chair of the Joint Committee meeting held on 19 November to scrutinise the Public Spaces Protection Order: Dog Controls.
5. Copies of the Chair’s letters and any responses received can be found on the Council’s website page for the relevant Committee meeting, with a hyperlink provided at the top of the page, entitled ‘*correspondence following the committee meeting*’.

Joint Overview and Scrutiny Committee – Cardiff Capital Region City Deal

6. At their meeting on 19 July 2018, Full Council considered a report that sought approval for the establishment of a Joint Overview and Scrutiny Committee (JOSC) for the Cardiff Capital Region (CCR) City Deal, including agreement on who the nominated representative and deputy to the JOSC for Cardiff Council would be.

7. Full Council resolved that:
 - i. the recommendations of the Economy and Culture Scrutiny Committee with regard to the establishment of a Joint Overview and Scrutiny Committee for the Cardiff Capital Region City Deal were noted;
 - ii. the establishment of a Joint Overview and Scrutiny Committee for the Cardiff Capital Region City Deal, was approved in accordance with the report;
 - iii. the draft terms of reference for the City Deal Joint Overview and Scrutiny Committee were agreed, subject to approval by each of the other participating authorities;
 - iv. the appointment of Councillor Ramesh Patel as a non-Executive Member to be Cardiff Council's representative on the Joint Overview and Scrutiny Committee for the Cardiff Capital Region City Deal was approved;
 - v. the appointment of Councillor Nigel Howells as a non-Executive Member to be Cardiff Council's deputy representative on the Joint Overview and Scrutiny Committee for the Cardiff Capital Region City Deal was approved;
 - vi. the appointments of the Council's representative and deputy be reviewed annually;
 - vii. no additional salary shall be payable to this Council's representative, in the event that he or she is elected as Chair of the Joint Overview and Scrutiny Committee.

8. The other nine local authorities that, along with Cardiff, comprise the CCR City Deal also approved the establishment of a JOSOC and provided nominations for representatives and deputy representatives. Bridgend Council, which is paid by CCR City Deal to manage the JOSOC, set up the first training session and official meeting, held on 15 October 2018.

9. At the training session, Members heard from Kellie Beirne, Programme Director for CCR City Deal, who provided an overview of the City Deal and from Elizabeth Weale and Hrijinder Singh, Accountable Body – Cardiff Council, who provided an overview of the legal and financial framework for the City Deal.

10. At the first official meeting, the JOSOC agreed their terms of reference and discussed the scheduling of meeting, their training requirements and potential Forward Work Programme items, resulting in agreement on the following:
- i. The next meeting of the JOSOC will take place in January/ February 2019, with a site visit to the Semi- Conductor facility in Newport;
 - ii. The funding for the JOSOC will be explored to ensure there is sufficient budget in place for Members to have relevant training and to be able to fund expert witnesses to attend meetings of the JOSOC;
 - iii. Future training will assist all Members to understand the benefits and cost implications of the CCR City Deal;
 - iv. The CCR City Deal Business Plan will be brought to the next meeting;
 - v. Members are interested in receiving the following items to future meetings of the JOSOC:
 - Semi -Conductor facility
 - An understanding of the Metro System and what it means for each area
 - Briefing of all planned projects.

Updated Work Programme

11. At the Committee meeting on 13 September 2018, Members approved the items to include in their work programme for the remainder of the 2018/19 municipal year. This included items at Committee and task group inquiries. The approved work programme was circulated to all Committee Members, Cabinet Members and senior management.
12. Attached at **Appendix A** is the latest version of the Committee's work programme, that shows:
- i. the items considered at Committee meetings to date;
 - ii. the Workshops and Innovation Inquiry has been completed;
 - iii. the Events Inquiry is underway;
 - iv. items from the approved work programme that have changed timing (*shown in green*) ; and
 - v. new items that have emerged since the approved work programme, which Committee has agreed to scrutinise (*shown in blue*).

Committee Forward Plan

13. As part of the Council's response to the Wales Audit Office report '*Overview and Scrutiny - Fit for the Future?*' (July 2018), the Head of Democratic Services has introduced publication of the Committee's "Forward Work Plan" (FWP) on the Council's internet site. The first publication covered items scheduled for October 2018 – January 2019, displayed on the Council's internet site, under the Forward Plan heading.¹
14. The next published FWP will cover the period January 2019 – April 2019. At this meeting, Members are asked to consider the information set out in **Appendix B** and agree for this to be published, subject to any amendments agreed at this meeting.

Way Forward

11. During their meeting, Members will have the opportunity to reflect on the correspondence update, note the information provided on the Joint Overview and Scrutiny Committee Cardiff Capital Region City Deal, discuss the information provided in **Appendices A and B**, and agree whether any amendments are required.

Legal Implications

12. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of

¹ Available at: <http://cardiff.moderngov.co.uk/mgListPlans.aspx?RPId=142&RD=0&LLL=0>

the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

13. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATIONS

The Committee is recommended to:

- I. Reflect on the update on committee consultation;
- II. Note the update on Joint Overview and Scrutiny Committee for Cardiff Capital Region City Deal; and
- III. Note the updated Work Programme attached at **Appendix A** and agree any amendments required;
- IV. Consider the updated Committee Forward Work Plan attached at **Appendix B**, agree any amendments required and approve for publication on the Council's internet.

Davina Fiore

Director - Governance and Legal Services

30 November 2018